



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

MODERN COLLEGE

MODERN COLLEGE, POROMPAT, IMPHAL EAST 795005
795005

www.moderncollegeimphal.ac.in

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Modern College was established on 8th August, 1963 through community effort as an evening co-educational college to serve mainly the earner-learner in the then Imphal East tahshil of Manipur. In the beginning, the Arts faculty was opened in the college which was affiliated to the University of Guwahati, Assam. Subsequently, the college functioned in the daytime and progressively centered to the needs of students from Pre-University to degree level in Arts. In 1972, the science faculty was introduced in the college to meet the growing demand for science education. The college was taken over by the Government and became a full-fledged Govt. college in 1978. With the inception of Manipur University in 1980, the affiliation of the college was transferred to the Manipur University and it remains permanently affiliated to it till today offering Under-Graduate course in Arts, Science and Vocational Courses. The College is recognized by the UGC under section 2(f) and 12(b) of the UGC act. The College is situated at Porompat in the Imphal East District about 3(three) Kms. from the centre of Imphal, Capital of Manipur. The College campus is spread over 15 acres, Besides the general students, there are a sizeable number of Schedule Tribe (ST) students from the hill Districts. There are many Schedule Caste (SC), OBC and Minority students as well. The cosmopolitan ambience and the great scope for expansion and development in quiet and scenic surroundings are distinctive features of the college.

The Internal Quality Assurance Cell (IQAC) of Modern college, Imphal was established in the year 2011 and reconstituted in the year 2021 as per the NAAC guidelines. The college was the first college in Manipur, being assessed by the NAAC in 2005 and subsequently it was assessed for the 2nd Cycle in 2014 and in both assessment years the college was awarded with 'B' Grade with 71.5 score and CGPA Score of 2.52 respectively.

The college has introduced NSS, NCC and Mentorship system along with various Committees and Cells continuously look after varied aspects of the college thoroughly.

The college is committed to provide a holistic education to develop individuals with integrity, emotionally and mentally harmonious, physically capable as well as socially and culturally educated to become better citizens of the nation. The well experienced and dedicated faculty with its limited resources and infrastructures facilitates the all-round growth of the students.

Vision

- To develop the college into a model college in the state.
- To strive for a very excellent seat of learning with the opening of multidisciplinary subjects in undergraduate level.
- To become the most promising college attracting students from all sections of the community for academic pursuits in under graduate level.
- To bring forth a wholesome society in which the individual members adjust and contribute.

Mission

- the college shall strive to upkeep its pace with surging need of the changing global education.
- The college gives importance to develop both physical and human resources to create equilibrium between academic and co-curricular activities.
- The college continues to endeavor for the enhancement of knowledge with inculcation of values and quality for the betterment of the society.
- To transact the curricula as put forward by the Manipur University.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Presence of diverse community of students in the campus initiates a sense of harmony and peaceful coexistence which is much needed example in the state.
2. Most of the classrooms are fitted with LCD projectors and smart boards for teaching purposes.
3. The colleges have well established NSS and NCC wings that actively take part in various social outreach programmes.
4. The college has a competent and committed faculty of which many of them with high quality research background.
5. The college has attracted research funding faculties from many agencies such as UGC, DBT, DST etc. and has published works in journals of repute both national and international.
6. With close proximity to the Jawaharlal Nehru Institute of Medical Sciences (JNIMS), Police Station, DC office, Banks, Post Office etc. the college has a good advantage for quick response to any emergency arising within the campus.
7. The college conducts various extension, co-curricular and extra-curricular activities with active participation of the students.

Institutional Weakness

1. Lack of physical infrastructure limits the number of students who can be admitted as there are limited number of classrooms.
2. Shortage of teaching staff and inadequate sanctioned posts in some departments.
3. The high student teacher ratio makes it difficult to impart lessons effectively.
4. Shortage of funds for well-equipped laboratories and IT system.
5. Lack of quarters for teachers and girls' hostel.
6. Lack of collaborative activities, consultative and placement opportunities for students within the campus.
7. Less Alumni participation and contribution.
8. Regular renovation of certain common facilities which need to upgraded, can't be materialized due to inadequate funds.
9. While some faculty members have distinguished themselves in research projects, a robust research culture is yet to be established among the faculty members.
10. Lack of financial support to teachers for attending Seminars / Workshops/ Conferences etc.

Institutional Opportunity

1. Scope of generating revenue for the college through use of its infrastructure resources.
2. Opportunity to set an example of harmonious coexistence which is much needed in the present scenario of the state.
3. Opportunity to introduce more subjects and courses and PG.
4. The college has a great opportunity to provide quality education to the less privileged sections of the society.
5. Implementation of e-governance.
6. With remedial coaching classes, the students have an opportunity to make it through higher studies and other competitive examinations.
7. The college has the capacity to organize National/ International Seminars/ Symposium/ Conferences thereby widening the awareness and exposure to modern trends and issues.

Institutional Challenge

1. To organize conferences/ Seminars/ Workshops.
2. To improve/ Create adequate resources and infrastructure.
3. Advent of e-learning, a challenge to the college and calls for constant upgradation.
4. Many aspects in the curricula are not in tune with the demands of the real world.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The College is affiliated to Manipur University and follows the curriculum prescribed by the University. The College follows semester system as per guidelines of Manipur University. For effective implementation of the curriculum: individual departments, deliberate and distribute the course amongst themselves. A time table prepared by the principal's office in consultation with IQAC is followed and teachers' diary is provided to each and every teacher since 2020-21 so as to enable them prepare lesson plan for effective teaching of the syllabus. Apart from the B.A/B.Sc programme, the college also offers B.Voc Degree in 7 trades and vocationalisation courses under RUSA. Some senior faculty members are engaged in framing the curriculum for Undergraduate courses of Manipur University.

Academic calendar of the year is prepared in compliance with the academic schedule of the Manipur University and the same is uploaded on the college website. Throughout the academic session, the IQAC ensures effective and coordinated curriculum delivery through regular communication with the HODs and faculty members. As a part of learning beyond the campus, various departments of the college organized field trips and study tours. Teachers are encouraged to use ICT facilities and smart classroom to enhance their curriculum delivery. As part of the curriculum enrichment the college observed significant Local, National and International days and organizes programs for Gender sensitization, Drug abuse, Environment issues etc. To further understand how well they have grasped of what was taught in the class, students' feedbacks were collected and analysed.

Teaching-learning and Evaluation

The college maintains transparency in the admission process with cut off marks to general courses and follows the state reservation norms. The college receives admission not only from within the state but also a few students from other neighbouring states. Student Induction Programme is organized before the commencement of the new academic session. Students mentoring system is also introduced and every teacher is assigned a specific number of mentees under this system. As teaching is the focal point of the college the teachers assess the learning levels for the students. Teachers are encouraged to use ICT enable tools in teaching learning process. Teachers are aware of learning outcomes of the courses being taught and prepare lesson plans in their respective teacher's diary accordingly. Study materials are provided to students in both hard and soft copies by the concerned subject faculties. Tutorial classes are conducted for slow learners and additional academic inputs and provided for advanced learners.

For the continuous assessment and evaluation of the students the teachers had been conducting Unit Tests, Seminars, Class Assignments and Group Discussions, though it is not mandatory for the University. However, unit test and assignments had been made compulsory by the University since 2019-20 academic session. The examination committee is responsible for the smooth conduct of examination and flying squad team is also appointed to ensure free and fair examination. Any examination related grievances are redressed by the college.

Research, Innovations and Extension

The college encourages faculty members to do research work leading to M.Phil and Ph.D to enhance their academic qualifications. In the last five years four (4) teachers completed their Ph.D degree. So far, the college have a total number of 12 M.Phil degree holders and 31 Ph.D degree holders.

The college encourages its teachers towards research projects to which grants for the same are sponsored by the UGC, DBT. In the last five years 2 major and 5 minor research projects have been completed with funding from UGC and DBT. The college has research committee comprising of members from teaching faculty that monitors research activities and approves grant proposals. On their own initiatives, the members of teaching faculty have published 62 research papers in both national and international journals between the 2016-17 to 2020-21. The principal of the college initiates to sanction a sum of Rs. 5000/- to those faculty members who published papers in international journals.

Extension activities of the college under the supervision of NSS programme officer and NCC, CNOS provide continual linkage between the institution and the community. The college has a well-established partnership with the government and non-governmental agencies like Manipur State Aids Control Society, JNIMS, porompat, Directorate of Environment & Climate Change, Govt. of Manipur, Indian Red Cross Society, Manipur State Branch and organizes various extension activities, such as Blood Donation, First Aid, Wetland Conservation and Hand Washing etc.

Infrastructure and Learning Resources

The college has built up area of 9435.88 sq.mts spread over 15 acres of land. All the classrooms are fitted with whiteboard and most of the rooms are ICT enabled equipped with LCD projectors and Smartboards and Internet connectivity. The college has 10 Laboratories which have the required equipment to carry out all experiments. There is one central Library which is partly automated with KOHA and all Science Stream departments have their own departmental laboratories. All the staff and some students have registered N-List. The college also has started online mode of teaching through student friendly online platforms like Google Meet, Teachmint,

Zoom, Moodle etc. There is Computer Central Lab, Audio Visual Hall and Multipurpose Hall. All the departments have computers with internet facility along with printers and scanners. The multipurpose hall is used for holding college programmes. Generators have been installed for backup during power failures.

Keeping in mind that academic has to go hand in hand with physical activities, the college has a playground with facility for volleyball, Football, Athletics. A Badminton court is also availed in the indoor stadium and a well-maintained swimming pool. Besides the students have got the facility of indoor games like Chess, Table Tennis, Carrom in the Boys and Girls Common Rooms. The college has two hostels for Boys with a seat capacity of 40 students each.

Student Support and Progression

The college can avail student support in the form of financial aid provided by the government through scholarships. Even though the college is in the Imphal East, a large number of students from the far-off places have got admitted in the college. Most of the students over 60% of the students are from reserved category. The college has scheme to support the meritorious awards under Modern College Merit Award Trust. Two awards are instituted by the Modern College Teachers' Association (MCTA) of the college and 15 awards are instituted by the individual donors and one award is instituted by Modern College Alumni Association. Above all, the college also provides financial support to those students who are participating in national level competitions in the field of Sports and Culture. Every year, some of our students are pursuing higher education in different Universities in the State and the country and few students have engaged themselves in various activities like jobs and business endeavors. Though the college has no history of ragging, yet as a precautionary measure the college has constituted Anti-Ragging Committee, to ensure and monitor the prevention of ragging in the institution. The college has a Students Union named Modern College Students' Union (MCSU) and some secretaries are represented as members in Games & Sports Standing Committee, Cultural and Literary Standing Committee, etc. the Modern College Alumni Association (MCAA) also took active role in the physical and academic growth of the college.

The institution does not have a structured mechanism for placement of its students. But counselling services are made available to the students for academic as well as personal career through the career guidance and counselling cell.

The College does not have a structured mechanism to track how many students have undergone for further studies and how many others have been employed. But, the teachers of the college give maximum effort to collect through whatsapp groups and personal contact and track the progression of the students.

Governance, Leadership and Management

Being the head of the institution, the principal under the quite supervision of the Director, University and Higher Education, Govt. of Manipur, carries out the day-to-day activities of the college both in administration and academic matters.

The Modern College Planning and Development Committee headed by the principal is responsible for policy initiatives, Planning, implementation and coordination for overall development of the college. The committee members are nominated from among faculty members by the principal according to their competence.

The Academic Committee and Examination Committee under the Chairmanship of the principal formulates and executes all academic programmes and examination related programmes respectfully.

The Cultural & Literary Standing Committee and the Games & Sports Standing Committee in which both teachers and students represented similarly look after Games & Sports and Cultural and literary activities. There are also many other functional committees and Cells as such. We feel the present arrangement is more or less adequate so far as participative and transparent organizational structure is concerned.

The IQAC of the college ensures effective planning and implementation of academic activities through regular meeting and makes recommendation and suggestions which are shared with all stakeholders to maintain quality.

E-governance has been initiated, students can apply online and fees can be paid online. The teaching and non-teaching staff enjoy certain welfare schemes from the Govt. as per the service rules.

Institutional Values and Best Practices

Even though the college is located in the valley, around 60% of the schedule tribe students from the hills belonging to varied tribes and religious affiliations gets admitted every year. As the college is a co educational institute with above 45% of girl students, amongst the institutional values observed, communal harmony and peaceful co-existence irrespective of caste, creed and sex and gender safety assumes a foremost priority. Till date the college has not come across any communal conflict, gender bias or gender related issues. Separate common rooms with basic facilities for both boys and girls are maintained. The college has, women cell ST/SC, Minorities Cell and Internal Compliance Committee to deal issues related with the gender biasedness, sexual harassment cases and communal tension among the students. In order to spread awareness among the students, the college and departments organizes meetings, poster campaigns etc. The need to be aware of a healthy, clean and green environment has encouraged the authority to use alternative energy initiatives, installation of solar panel, waste management initiatives and even water harvesting. Green practices like plastic free campus, planting tree saplings, conservation water bodies etc. are adopted. Another best practice is that the college advocates flexibility of the curriculum and carry out the classroom teaching and learning and co-curricular activities with a humane touch so that the college moulds students with human qualities and not merely with university degrees. With active participation of the students in different programmes organized in the college, our students got many laurels in the inter college youth festival in theatre events and one of our students got North East Best Graduate Award in the North East Graduate Congress held on 17th Feb 2017 to 19th Feb 2017 at Meghalaya organized by the University of Science and Technology, Meghalaya.

The observable manifestations in the general character of the students apparently indicate the partial success of the college in moulding individuals capable of catering to the needs of the society.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MODERN COLLEGE
Address	Modern College, Porompat, Imphal East 795005
City	Imphal
State	Manipur
Pin	795005
Website	www.moderncollegeimphal.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	O. Premila Chanu	0385-2446635	9436027154	0385-2446635	principal@moderncollegeimphal.ac.in
IQAC / CIQA coordinator	N. Bhubon Singh	0385-3568060	9774755245	-	naoroibambhubonsingh@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	08-08-1963

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Manipur	Manipur University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	05-10-1980	View Document
12B of UGC	12-09-1988	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Modern College, Porompat, Imphal East 795005	Semi-urban	15	9435.88

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Economics	36	xii	English	20	20
UG	BSc,Economics	36	xii	English	10	6
UG	BA,Education	36	xii	English	40	40
UG	BA,English	36	xii	English	40	40
UG	BA,Geography	36	xii	English	20	20
UG	BSc,Geography	36	xii	English	20	20
UG	BA,History	36	xii	English	40	40
UG	BA,Manipuri	36	xii	English + Meitei/Manipuri	30	30
UG	BA,Mathematics	36	xii	English	10	10
UG	BSc,Mathematics	36	xii	English	20	10
UG	BA,Philosophy	36	xii	English	40	40
UG	BA,Political Science	36	xii	English	50	50
UG	BA,Statistics	36	xii	English	10	10
UG	BSc,Statistics	36	xii	English	20	9
UG	BSc,Botany	36	xii	English	60	60
UG	BSc,Chemistry	36	xii	English	30	30

UG	BSc,Physics	36	xii	English	20	20
UG	BSc,Zoology	36	xii	English	60	60
UG	BSc,General	36	xii	English	20	0
UG	BA,General	36	xii	English	20	0
UG	BVoc,Bvoc	36	xii	English	50	8
UG	BVoc,Bvoc	36	xii	English	50	3
UG	BVoc,Bvoc	36	xii	English	50	5
UG	BVoc,Bvoc	36	xii	English	50	18
UG	BVoc,Bvoc	36	xii	English	50	7
UG	BVoc,Bvoc	36	xii	English	50	5
UG	BVoc,Bvoc	36	xii	English	50	4

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				28				56			
Recruited	0	0	0	0	14	14	0	28	19	19	0	38
Yet to Recruit	0				0				18			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				12
Recruited	2	0	0	2
Yet to Recruit				10
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				17
Recruited	2	3	0	5
Yet to Recruit				12
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	5	5	0	11	12	0	33
M.Phil.	0	0	0	1	2	0	3	6	0	12
PG	0	0	0	8	7	0	5	1	0	21
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	2	3	0	5
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		2	2	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1337	1	0	0	1338
	Female	1079	0	0	0	1079
	Others	0	0	0	0	0
Certificate / Awareness	Male	32	0	0	0	32
	Female	43	0	0	0	43
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	27	29	36	45
	Female	28	46	48	47
	Others	0	0	0	0
ST	Male	1059	938	722	777
	Female	792	635	516	507
	Others	0	0	0	0
OBC	Male	234	269	277	248
	Female	232	230	248	213
	Others	0	0	0	0
General	Male	147	133	130	136
	Female	142	117	121	141
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2661	2397	2098	2114

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>In order to provide the holistic academic growth among the students, Interdisciplinary curriculum has been proposed which gives freedom to the student to choose their preferred options from the range of program offered by the institution. A committee is constituted to look into the matter and discussion were initiated on the key principles of NEP. Many teachers are also participated in the workshops/seminars organized by different institution in connection with NEP, 2020. Towards the integration of humanities and science, the institute already offers combinations like Math, Stats, Eco. Stats, Maths, Geo. Chem, Bot, Geo. Chem, Zoo, Geo. Bot, Zoo, Geo. And for more integration of</p>
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	humanities & Science subjects, the committee is looking the feasibility in the college.
2. Academic bank of credits (ABC):	The implementation of ABC depends upon the guidelines of the affiliated University and Higher & Technical Education, Govt. of Manipur. For this purpose a centralized database along with the database of the college is to be established to digitally store the academic credits earned by the student from various courses so that the credit earned by student previously could be forwarded when the student enters into the programme again. For monitoring ABC, proper technical support system is to be created. The institute has not yet registered under the ABC. But the institute through the committee has constantly in touch with the Manipur University & Directorate of Higher & Technical Education Govt. of Manipur regarding the implementation of the ABC in the institute in view of NEP 2020.
3. Skill development:	The institution is already conducting the skill courses by opening B. Voc courses in 7 Trades (i) IT/ITeS (ii) PHYSICAL EDUCATION & SPORTS NUTRITIONIST (iii) MUSIC (VOCAL & SITAR) (iv) TOURISM & HOSPITALITY MANAGEMENT (v) FASHION DESIGNING (vi) FOOD PROCESSING & QUALITY MANAGEMENT (vii) YOGA & NATURE CURE based on NSQF since 2019-20. Vocational course in TOURISM & HOSPITALITY MANAGEMENT under RUSA. Proper synergy is the need between skill development and industry and to vocationalise education with mainstream education with earned credits in phased manner. For this, purpose labs should be set up and strengthening the existing lab is required in the college.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	In order to promote / integrate the local language art and culture, at present the college offers UG programme in Manipuri and also offers Thadou-Kuki as one of the MIL paper and discussion initiated to offer more Tribal dialect like Tangkhul and Rongmei in MIL.
5. Focus on Outcome based education (OBE):	The institute is prepared to fulfill the objectives and achieve the target as per the structural curriculum provided by the affiliating University. The faculties have initiated to prepare the Programme Outcome and Course Outcome of each Department as per new

	<p>ordinance for UG academic programmes of the Manipur University. In view of the NEP 2020 and the UGC guidelines for the LOCF under the CBCS and the same has to be uploaded to the website along with the syllabus for the students to aware the Outcome.</p>
<p>6. Distance education/online education:</p>	<p>The institution is already prepared especially during Covid-19 pandemic situations and teaching learning process through different ONLINE modes like Google Meet, Zoom, Moodle, Techmint etc,.. The institute has also one ONLINE RECORDING STUDIO provided by the Director of Hr. Edn. to facilitate / upgrade the ONLINE mode of teaching. The committee is looking the feasibility of offering vocational courses though ODL mode.</p>

NAAC

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
348	348	187	187	187
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
27	27	23	20	20

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2417	2661	2397	2098	2114
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
490	920	714	714	714

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
667	667	579	546	656

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
64	71	73	60	64

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
84	84	84	84	84

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 26

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
251.28	371.78	232.06	239.41	188.44

4.3

Number of Computers

Response: 45

4.4

Total number of computers in the campus for academic purpose

Response: 35

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Modern college, Imphal, is permanently affiliated to Manipur University, Canchipur and follows the curriculum prescribed by the University. The college ensures effective curricular delivery through a well-planned and documented process. The academic committee in consultation with the IQAC prepares the academic calendar of the college and the same is followed by the concerned departments prior to the commencement of every academic calendar. The academic calendar specifies suitable available dates for significant academic and other activities. The faculty members are briefed on the academic activities of the college on the first meeting held before the commencement of classes for every academic year. The HODs arrange departmental meetings to distribute and assign the workload. Considering the workload and planning held in the departmental meetings the syllabus is disseminated as per classes and papers/courses for teaching. Teachers conduct classes according to the general time table prepared by the college prior to the commencement of the classes. Faculty members prepare semester wise teaching plan for theory & practical at the beginning of every semester. Along with the prescribed syllabus by Manipur University, the teacher concerned prepare their lectures with the latest information available from the e-resources and other sources that complements in explaining the topics. Each teacher is provided with teacher's Diary containing time table, workload, semester-wise teaching plan, actual teaching units, daily teaching plan and academic and administrative committee responsibilities from the academic year 2020-21. The Diary is monitored by the concerned head of departments and the principal of the college. Departmental meetings are held periodically to review the progress and completion of the syllabus. For the effective delivery of curricula, departments integrate classroom teaching with various ICT tools, practical, student's seminars, tutorials, field trips etc. For the upgradation of subject related knowledge, the college organizes seminars, workshops, Unit tests, etc. These activities provide a platform to the faculty and the students to participate and interact with experts in various fields and update their subject knowledge. Faculties effectively and creatively use PPTS and other ICT tools in making their lecture more interesting and interactive. College also provides special guidance to the slow learners through the tutorial classes and also provide study materials to the students. At the same time, IQAC monitors the progress and the completion of the syllabus by organizing joint meeting with the HODs of different departments. The IQAC monitors the overall teaching and learning process by collecting the students' feedback at the end of every academic year. The feedback obtained from the students are analyzed and the report is communicated to the concerned departments. Faculty members of the college are encouraged to attend invitation programs, refresher courses, seminars, workshops, conferences etc. to update their knowledge.

File Description	Document
Upload Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE**Response:**

The Institution adheres to the academic calendar including for the conduct of CIE.

Response: Modern College being an affiliated college of Manipur University, the Academic Calendar of College is prepared by the Academic Committee along with the IQAC in accordance with academic schedule, examination and activities of Manipur University and Holiday list of Manipur Government before the commencement of every academic year. The academic calendar contains all the important information for the Admission/ Registration Dates, commencement of Classes, Student Induction Programme, Holidays, Internal Assessment Period and other important occasions in the college like Annual Sports Meet, Cultural Meet, Literary Meet and the Annual Social Fresher's Meet conducted as a series of events in an academic year. Regular committee meetings and staff meetings are conducted for smooth conduct of activities during the Academic Year.

The college, under Manipur University has taken steps to follow the directives of conducting Internal Assessment of 25/30 Marks. The Principal notifies to conduct internal assessment to all the departments and fix the deadline for submission of marks by the teachers so as to compile and sent it to the University on time. Continuous Internal Evaluation (CIE) include assignments, presentations, unit tests, projects, seminars etc. Questions are set by the teacher concerned of every department for all programmes and marks are submitted to the examination section of the college. Students are assessed on the basis of the seminars, class assignments, class tests, etc. In the same manner, departmental study tours/field trips/project work related activities are conducted by respective department having such mandatory activities in the curriculum with the prior approval of the Principal and relevant reports duly submitted.

The college Foundation Day is celebrated annually on the 8th of August. The event unfolds with curriculum enrichment activities such as cultural dances, songs and musical performances from the students. The event also features the distribution of various academic excellence awards for college toppers and subject toppers based on the 6th Semester final Examination result. These awards are donated by Modern College Teachers' Association and College Teachers (some individually) in memory of their parents, children, etc. and Modern College Alumni Association.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

- 1. Academic council/BoS of Affiliating university**
- 2. Setting of question papers for UG/PG programs**
- 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**

4. Assessment /evaluation process of the affiliating University**Response:** B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****Response:** 100**1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.****Response:** 27

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years**Response:** 5**1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
3	0	1	1	0

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 1.16

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
75	0	30	30	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The college follows the curriculum of Manipur University in different 27 programmes that integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values with Environment and Sustainability in Undergraduate program since 2010.

Students can earn knowledge as a compulsory subject as in RD (Regional Development) of North-East India in the B.A/B.Sc 3rd semester and Multidisciplinary Nature of Environmental studies in the B.A/ B.Sc 4th semester. It is in a way to motivate and promote the knowledge of Gender Issues, Women and society, human values, environment and sustainability, biodiversity, pollution, environmental science in the curriculum. Beside the teaching and learning, the college integrates the cross-cutting issues with co-curricular activities. Human Rights Cell, Women Cell, Students Grievance Redressal Cell, Environmental club, NSS Unit I and II, NCC regularly organise socially relevant events and outreached programs so that students and teacher learn to progress with current issues in a constructive manner. College have adopted villages like Porompat Thawanthaba Leikai, Kongpal, Takhel, Wakha and Sanjenbam Villages of Imphal

East to perform different programs on women's legal rights, human rights Education, Gender Equality, Women Empowerment, Self-Participation in present Global Warming, Climate Change, Pollution, Green Environment in the college campus and neighbouring community involvement activities with the villagers. Students and Teachers of the college also participated in the Voluntary Blood Donation camp and leadership programme.

Modern College stands for values and developments of academic enrichments from different angles that Departments of Geography, Botany, Economics, Education, Chemistry, Zoology which covered compulsory courses of environmental and natural resource with economics sustainable development, environmental education, problems of degradation of environmental pollution, importance of biodiversity, global climate change, Green Chemistry etc.

Departments of Social Science facilitate its students to organise group discussion and combined seminars within the curriculum to explore Human Resource, Human Rights, Professional ethics and their hidden talents. History is an unending dialogue between the past human elements and present human activities to predict future human value for the following generation. The underlying indirect ideas like justice, equality, respect etc. towards human beings are clearly studied.

The institution is ready to enrich the curriculum through various methods like seminars, extension lectures, unit tests, internal Assessment examinations which are organised by all departments of the Science and Social science towards the end of every semester. For improvement of experimental and practical skills the science subjects conducted practical classes in the laboratory and in the field of the college on the prescribed syllabus. The college is a co-educational institution and hence it has separate Girl's and Boy's common room provided with indoor games like chess and table tennis. Each common room is under the teacher in charge from college faculty. Under the University and Higher Education Health and Fitness Scheme (UHEHFS): Empowering girls through physical fitness, Health and Menstrual hygiene Management, one sanitary Napkin Vending Machine, Sanitary napkin Incinerator and Sanitary Pads are also going to be installed in girls' Common room.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 3.49

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	8	8	8

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 12.91

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 312

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: B. Any 3 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 84.29

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
887	1242	1080	898	865

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
830	1560	1210	1210	1210

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 123.26

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
733	1070	978	783	741

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The institution assesses the learning levels of students begin right from the time of admission as the students are admitted based on their overall percentage and marks scored in their previous examination. Apart from the Bachelors of Arts and Science, Bachelors of Vocation (B. Voc.) has also been introduced at Modern College, Imphal, to create avenues for students to foray into skilled-based vocational courses. Based on the information of the admitted students with regard to their academic performances, the teachers are appraised about the overall scenario of the diversity of the learning capacity of the students. Faculty members of the institution are committed to imparting knowledge taking special consideration of the students' learning capacity. Accordingly, the teacher concerned prepares class lectures to facilitate seamless learning for both the advanced and slow learners. Class tests and assignments are given to further observe their learning levels. At the same time, the concerned teacher also discusses the questions of previous exams to let the students familiarize with the question pattern and prepare them for the end Semester exams conducted by the affiliated University (Manipur University).

Furthermore, the class teacher also organizes classroom seminars and talks based on the course syllabus and also related current topics and issues. In such class seminars, the students are grouped by the teacher keeping in mind the learning levels of the students. This kind of academic exercises encourage the advanced learners to further hone their learning levels and present papers with confidence; at the same time, the slow learners also improve their learning capacity as they learn as a team. The teachers are always ready to extend help with regard to the conceptual problem. With respect to practical classes, the teacher gives due attention to slow learners and make sure that the slow learners are able to catch up with the advanced students. The institution also organizes academic events such as Quiz, Debates, Extempore speeches and Essay writings to enhance the learning capacity of the students. The winners are further encouraged to participate at the state-level events.

The college has various cells in which Students Counselling Cell is one such Cells that organizes events to appraise the students of the varied opportunities after their graduation. The cell also welcome students for discussion on issues related to academics and aspirations. Furthermore, the institution also introduced Mentoring System in the 2020-2021 academic year. Teachers are assigned with certain numbers of students or mentees to mentors. The main purpose of these groups is to follow up and facilitate the various difficulties faced by the mentees in their academic journey at the institution. The said group played a vital role in conducting of the online classes during the ongoing pandemic.

The institution also has a dedicated time for Tutorial or Remedial classes every day after the usual classes. The primary focus of this arrangement is to help the slow learners to catch up with the advanced learners. However, the classes are open to advanced learners as well.

File Description	Document
Upload any additional information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)	
Response: 38:1	
File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
<p>Response:</p> <p>Modern College, Imphal, believes in the overall growth of the student and as such, apart from the classroom lectures, various student-centric co-curricular activities are organized by the institution in an academic session. The Students' Induction Programme is held at the beginning of the semester to let the student familiarize themselves about the conducive learning environment at the institution and the cordial respectful relationship between the teachers and students. Events such as World Environment Day, Human Rights, also the AZADI KA AMRIT MAHOTSAV and many more were organized where the students are appraised of the need to take keen interest in the fight against the threatening climate change and resourceful insights on the rights and the aspirations of the nation as India celebrates its 75th Independence Day. The institution also organizes student-centric talks and awareness lectures on the present COVID-19 pandemic to inculcate a collective effort to contain and eradicate it. The participation of the students in the cleanliness and tree plantation programmes have enabled the students to understand and appreciate the need for clean campus and the importance of ecological balance and bio-diversity in our society in general and at the institution in particular. Such experiential and participative learning has opened up the students' perspectives beyond the confined four wall classrooms.</p> <p>The Information & Communication Technology (ICT) has created one of the most essential platforms to ensure the continuation of classes during the ongoing COVID-19 pandemic through online mode. Although, the online classes posed a challenge in its initial stage as the institution has many students from the hilly regions where mobile networks are erratic to have seamless interaction. However, the faculty members have been equipped with required ICT platforms for both offline and online classes. Accordingly, the teachers prepare their lectures and pedagogies making use of the projectors which have been installed in most of the classrooms. Such student-centric pedagogies have enhanced the students' learning experiences. The use of modern multi-media technologies such as, laptops, projectors, smartboards, etc. have made learning more experiential, interactive and bridged the gap between offline and online learning. As a subscriber of the N-LIST (National Library and Information services Infrastructure for Scholarly Content), the teaching methods and learning capacity for both the teachers and students have been enhanced through the online scholarly resources that can be accessed anywhere. The institution also publishes its annual College Magazine through the initiative of the Students' Union where the students</p>

take active part in contributing articles such as poems, story, and scholarly write-ups. Contributions from the faculty and also non-teaching staffs give the magazine added perspectives.

The institution covering an impressive of about 15 acres gives ample space for the science departments to have practical study within the premises of the institution. Besides, the institution also organizes student-centric study tours/field visits in and outside the state every academic year so as to enable the students to develop a broader perspective and foster an experiential and participative learning.

File Description	Document
Upload any additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Apart from books, journals, etc. from the college library and concerned departments' library, and N-List, the institution also provide the required ICT to enable the teaching-learning experience more interesting and effective. The institution uses varied sets of ICT tools to communicate, teach, provide and manage information. ICT is one of the most innovative tools for teaching-learning experience. ICT has become an integral part of teaching-learning process, replacing chalkboards with projectors and interactive digital whiteboards for learning. Not only the ICT creates a more updated and vibrant classroom, it has encouraged students to think with clarity and analytically by making use of the ICT tools. It has opened up the class to the world through the internet by widening the perspective of the students, which in turn, enhanced the teaching-learning experiences for both the teachers and students alike. ICT also helps in the flexibility of education, learner autonomy and access to the resources related to the course. Such practicable teaching-learning reduces students' indiscipline and unrest problem as it is a well-planned and organized system of education. ICT has the potential for increasing access to and improving the relevance and quality education of the institution. ICT is a powerful tool for extending educational opportunities even through online learning resources. The use of ICT tools also introduces and equips both the teachers and students for e-offices.

Laptop/desktop and Printer: Most of the departments have been issued separate laptop or desktop computer with a printer by the college for both students and teachers to access study materials.

Wi-Fi: The institution also provides high internet speed Jio fibre Wi-Fi for the students and teachers inside the campus. Furthermore, the institution also has a computer lab with internet connection.

Projector and Smartboard: White board has been installed in all the classrooms making the classroom more congenial and healthier. Smart boards and projectors are now installed in most of the classrooms. It also makes blended learning seamless as the concerned teachers are able to accommodate different learning style. It provides students with an enriched learning experience visually through the PPT and videos by using smart boards and projectors. Moreover, students learning experience is enhanced by technology because of its ability for students to view diagrams, charts, and many more right on the huge screen in front of them.

Use of Online platforms such as Moodle/Google Meet/WhatsApp: Apart from emails, whatsapp application has become one of the common platforms to keep in touch with students and share lecture notes during the lockdown. Mentor-mentees groups are also maintained by the institution through whatsapp as it is more easily accessible by most of the students. In addition to this, announcements, notices, and information from the institution, by a specific teacher or class to the group are also shared. With the announcement from the Directorate of Higher Education (U), Manipur, for the implementation of Moodle as the platform for online mode of education, teachers have been appraised of its technicalities and encouraged for blended mode of education during the pandemic. The college plans to install recording studio for online classes and other media conferences.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 40:1

2.3.3.1 Number of mentors

Response: 60

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 79.05

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 42.98

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
31	33	31	24	24

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 11.56

2.4.3.1 Total experience of full-time teachers

Response: 740

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The performances of the students are evaluated by the teachers throughout the academic session for improvement and quality of the students. Our college being affiliated to MU, we have to follow the mechanism prescribed by Manipur University. However affiliated colleges are given some flexibility to determine internal assessments. Recently, MU has introduced Internal Assessments to be conducted by the affiliated colleges which will be part of every end semester examinations. The weightage of mark varies with regard to science and arts streams, as the former requires practical in some papers. However, the weightage of the Internal Assessment has been kept at 30%. Teachers have been appraised to maintain transparent and healthy evaluation and to avoid any favouritism of any sort. The strict adherence to academically inclined evaluation and teacher-student respectful relationship has been encouraged and reminded through the code of conduct for both students and teachers that are available in the college website.

We feel that continuous evaluation and assessment of the students is an integral part of teaching-learning process which also acts as feedback to the teachers about the understanding level of the students. For this, we have constituted Academic committee and Examination committee through which various methods are used for internal assessments of our college. The most common ones are as follows:

1. Unit Test: After notification in advance, unit tests are conducted as and when required according to the discretion of teacher concerned. Sometime two or more units or chapters are combined together for test considering the constraint of time due to six months semester system. It is more than just marking the answer scripts, because the teacher concerned also gives the necessary feedbacks according to the performance of the students.

2. Home assignment: Home assignment is one of the methods often used by our institution, particularly during holiday, strike and during unavoidable circumstances like pandemic period. Even in the home assignment, the concerned teacher gives comments with regard to their performance so that students can learn from their mistakes and improve accordingly. These feedbacks are also given during the class hour and accordingly, the concerned teacher either repeat the points of the chapter or make the necessary conceptual clarity of the specific section of the paper.

3. Departmental Seminar: It is another significant mechanism for internal assessment of the students by our institution. In every semester, each department makes it a point to organize departmental seminar. The students give paper presentation from their syllabus and based on their performance it is evaluated and graded for award. This practice not only give the students to present and discuss the topic they have chosen but also gives the opportunity to build their confidence to stand before the audience as a preparation for their higher studies and also other avenues of competitions.

4. Practical papers (mostly science streams): Although practical is a part of the required and continual internal assessment in science streams, it can also be considered as one of the methods to evaluate students' performance.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient**Response:**

Modern college is affiliated to Manipur University (MU). Therefore, we follow the mechanism of internal assessments as per directive of MU. At the start of new academic session, the Induction Programme for the first semester students (newly admitted) are organized every year and the students are appraised of different rules and regulations of the institution, including the internal and external examination systems.

The teaching faculty members strictly follow the principle of confidentiality, transparency and fairness of examination and evaluation system. As enshrined in the Code of Conduct for teachers, they put their best effort in moulding the students to be better citizens and for the betterment of the institution. Under the guidance and direction of the Examination committee and Academic committee and along with some senior faculty, the students are appraised of the rules and conducts of examination process. So as to enforce the examination rules and regulations, physical frisking of students is done just before the commencement of examination to avoid use of unfair means. However, to respect and maintain the modesty of the students, frisking of the female students are done strictly by the female faculties and the male students by the male faculty respectively. The flying squad of the college strictly vigil during the examination.

In case of complains or grievances with regard to the internal assessment or examination within the institution, the teacher concerned try to resolve and rectify the grievances as per genuineness of the complaint raised by the student concerned. If it cannot be resolved by the respective teacher, the matter is referred to the H.O.D. or Examination committee and Academic committee for the redressal of the issue raised.

Grievances in relation to university examination, student can either directly apply to the concern authority of the University for re-evaluation, rechecking etc. However, on certain matters the Head of the institution can forward the grievances of the student concerned to the MU according to the gravity of the matter. The entire mechanism to deal examination related grievances is strictly time bound and transparent as the delay of the process could have serious implications on the students' career. Accordingly, the institution makes sure that the students' grievances are addressed promptly.

2.6 Student Performance and Learning Outcomes**2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.****Response:**

Modern College has a vision to develop the college into a model college, to strive for excellence in learning by providing multidisciplinary avenues. The institution has students from all over the state and even sometimes from the neighbouring states. The diversity of the students coming from different section of the community and religious background not only makes the institution a vibrant college but also ethnically inclusive. The students are made aware of the Programme and Course outcome from the day of the Induction programme for the newly admitted students. It is also available in the website of the college. However, the institution not only aim in imparting knowledge to the students based on the Course and

Programme layout but also to inculcate the sense of respect with regard to the ethnically diverse background of the students and bring forth a wholesome citizen for the society. The institution also strives to meet the challenges of the changing global education scenario and demand by preparing the pedagogies accordingly. The institution gives importance to develop both intellectual and human resources so as to maintain the equilibrium between academic and co-curricular activities put forward by Manipur University.

The Programme has specific objectives and are designed to ensure that students gain certain set of skills and competence from the curriculum at the end of the semester. The programme outcome not only imparts knowledge, but related skill development, good communication skills, creative thinking, discipline, inculcation of moral and ethical values, ability to work in teams, critical thinking, importance on co-operative living and the feeling of togetherness are also imparted in through various activities apart from the classroom lectures.

Modern college is affiliated to Manipur University and follows the Programmes designed by it for the affiliated colleges. Semester syllabi are provided by the Manipur University in accordance to the decisions taken by the program and course committee with the needed update time to time. All the key stakeholders are made familiarized with program outcomes through faculty workshops, student workshops, induction programs, faculty meetings, etc. The program and Course Outcomes are communicated to the students by the respective faculty. Student learning outcome of the specific program of study is shared with students in the department by teachers concerned. In addition, the program and course outcomes of all subjects are also displayed and communicated through college website (<https://moderncollegeimphal.ac.in>), department notice boards, student induction programs, faculty meetings, alumni meetings and various committee meetings. The HODs, faculty members, class teachers, mentors, and various committees also inform the students and create awareness stressing on the need to attain the outcomes successfully.

These various steps taken by the Modern College asserts its genuine interest in the overall development of the students and not just produce a citizen with graduate degree certificate, but a well informed and educated citizen who are beneficial for the society.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Programme offered:

1. Bachelor of Arts
2. Bachelor of Science

As affiliated to Manipur University we followed the curriculum designed by them. The programme outcomes (POs), Programme specific outcomes (PSOs) and Course outcomes (COs) are evaluated based on the performances of the students at the university's exam and internal assessment conducted by the institution. One of the main challenges the institution encounters is that nearly 70% of the students are from remote hill areas belonging to tribal communities and cannot keep track once they complete their studies. After graduation many of them are out of contact due to communication network problem. However, we do have alumni Association and through this platform, efforts are made to trace the graduated students and many of them are in good responsible positions as of the recent information.

The attainment of programme outcomes and course outcomes is evaluated by the institution based on the performance of the students in the various exams result and internal assessments. The institution keeps track of the pass percentage and continuously work on the improvement of the institution. The overall improvements of the students are clearly evident through various designed curriculums and co-curricular activities. Some of the measuring methods are as follows:

- Various examinations and assignments
- Record of the pass percentage
- Departmental Seminar
- Literary and cultural meets
- Debate and symposium
- Sports meet
- Extension activities
- NSS and NCC activities etc.

Through the above parameters one can see the following results evidently:

- Development of critical and creative thinking.
- Ethical and moral value consciousness.
- Sense of respect for the uniqueness of each ethnic group and learning to live in harmony with the various communities.
- Students developed communication skill.
- Development and improvement of quality as well as quantity.
- Development of leadership skill.
- Improvement of exam results.
- Improvement in extra-curricular activities like sports, cultural and literary activities etc.
- More responsive in academic discussion in the class.

The institution keeps track of the performance of students and accordingly, arrange remedial classes and work on the best methods of imparting both knowledge and values by the teachers. It is the sincere desire of all the teachers of this institution to equip the students for the challenges ahead after graduation. It is this

genuine mandate that drives every teacher to equip and mould the students to be both intellectually and ethically inclined citizens.

File Description	Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 51.58

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
509	280	164	282	287

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
632	623	532	512	617

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 46.49

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	38.616	2.64	5.23

File Description	Document
Institutional data in prescribed format	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 7.14

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	2	1	2

3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
14	14	14	14	14

File Description	Document
Supporting document from Funding Agency	View Document
Institutional data in prescribed format	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 6

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	0	2	0	0

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.93

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
9	7	22	5	19

File Description	Document
Institutional data in prescribed format	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.29

3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	3	3	6	3

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The College carried out numerous extension activities in the localities and villages neighbouring the College, involving local communities and students of the College, to inculcate awareness on various social realities and issues so that they develop positive attributes in them and thereby contribute towards holistic development of the society.

Awareness programmes/campaigns on environmental issues

- Clean India Campaign & Social Service Camp (organized by NSS Cell on 20-01-2021 & 02-10-2021)
- Swachh Bharat Mission/Swachhta Pakhwada (organized by NSS Cell on 10-08-2021)
- Bharat Ka Amrut Mahotsav (organized by NSS Cell on 11-04-2021 & 18-04-2021)
- Environmental pollution & use of electronic/plastic wastes (organized by NSS Cell & NCC Unit on 09-07-2019)
- World Environment Day (organized by Environmental Club & NSS Cell on 05-06-2019)
- Adventure Programme (organized by NSS Cell on 4 to 11-11-2018)

Awareness programmes on issues of fitness, health and substance abuses

- Voluntary Blood Donation Campaigns/Observance of World Blood Donors' Day (organized by NSS Cell on 29-11-2018, 14-06-2019, 01-10-2019, 25-02-2021 and 22-12-2021)
- World Aids Day Observation (organized by NSS Cell & Red Ribbon Club on 01-12-2020)

- Impact of drugs & substance abuse on student community (organized by Career Guidance & Counselling Cell on 05-08-2019)
- Campaign for Tobacco Free Zone College (organized by NSS Cell on 13-03-2019)
- International Day of Yoga (organized by NSS Cell & IQAC on 21-06-2017, 21-06-2018 & 21-06-2019)
- Youth & HIV/AIDS (organized by Red Ribbon Club on 23-06-2017)

Awareness programmes on social issues

- Human Rights (organized by Human Rights Education Cell on 10-12-2021)
- Legal Rights of Women (organized by Women's Cell and NSS Cell on 18-10-2017 05-10-2021)
- International Women's Day (organized by NSS Cell on 10-03-2021)
- Legal Awareness (organized by NSS Cell & Environmental Club on 05-06-2018)

Academic & vocational skill development programmes

- Outreach Lecture-Science & Society (organized by IQAC on 11-01-2021)
- Competitions (organized by EBSB Club, IQAC, NSS Cell on 25-01-2020 & 12-03-2021)
- Career/Academic guidance & counselling (organized by Career Guidance & Counselling Cell on 05-08-2019 & 14-09-2019)
- Campus recruitment (organized by Career Guidance & Counselling Cell on 30-05-2019)
- Mushroom cultivation (organized by Institutional Biotech Hub on 29-10-2018)
- National Science Day (organized by Institutional Biotech Hub on 28-02-2018)

Community services and other activities:

- Awareness on COVID-19 vaccination (organized by NSS cell & IQAC on 23-12-2021)
- Sensitization of young voters (organized by Electoral Literacy Club & IQAC on 24-02-2017)
- National Unity Day (jointly organized by NSS Cell, NCC & IQAC on 31-10-2021)
- National Youth Day (organized by NSS Cell on 12-01-2021)
- National Youth Parliament Festival (organized by NSS Cell on 27-01-2019)

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 2**3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**Response: 47****3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
21	11	10	4	1

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years**Response: 18.92****3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
992	838	254	174	67

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 2

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	1	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 4

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	0	0	1	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Modern college, Imphal endeavors to provide quality education so as to ensure all round development of the students and equip them with the necessary knowledge and skills to face life problems as a resilient human being, dutiful citizens with purpose and accountability towards social wellbeing and overall development.

The physical infrastructure of the institute consists of the administrative block, staff room and class rooms, audio-visual hall, multi-purpose hall, library, two boy's hostels, one canteen, three garages and two-wheeler shed, three mini gardens, IT infrastructure, Sports infrastructure like swimming pools, gymnasium, volleyball court etc.

The administrative block comprises of the principal's office, IQAC office, account section, establishment section, computer center, photo copy room and examination section. The administrative block is well equipped with computers with high-speed internet connections and also backup battery for uninterrupted power supply. The college also has two drinking water kiosks for providing chilled hygienic drinking water for the students.

There are altogether 14 departments and most of the departments are attached with classrooms for teaching learning process. Science blocks with attached laboratory are in need of further upgradation with modern facilities. Besides department classrooms, there are common classrooms and audio-visual hall well equipped with smartboards and LCD projectors to conduct seminar and classes. There is also a broadband leased line of 8 MBPS to facilitate accounting process and for administrative purpose in the college. The college has a computer central lab where the students and teachers can freely access internet whenever they need. This lab is kept open during the college hours so that the students can use the computers during their free time. The college campus is nurturing mini botanical gardens. The mini botanical garden in front of the Botany department with medicinal plants provide plant sample for Botany practical. The Eco Park in front of the college administrative block adds to ecological benefits and aesthetic beauty of the college campus. There are two hostels under the supervision of a warden with accommodation of 80 students. Student centric infrastructure such as Modern College Students' Union, Boys' Common Room, Girls' Common Room which are also functioning under the guidance of teachers' in-charge.

The college has a two-wheeler parking shed, a car parking shed to accommodate vehicles of students and staff of the college. The college has a well-stocked library with a collection of text books, journals and newspapers which is partially automated with KOHA version 18.05. A new library building is now in completion stage. The college canteen is another service for refreshing and rejuvenating the minds of both students and staff. Two photocopying facilities are also available at the administrative block and the college library where the students can avail the facility at nominal rates.

The college multipurpose hall and the indoor stadium are also important places for organizing cultural and literary events, seminars, and various programmes organized by the institute.

File Description	Document
Upload any additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The modern college ensures the students to participate in extracurricular activities such as cultural, sports and recreational activities to let them grow holistically. The students have shown excellent talents in some extra-curricular activities and is worthy of appreciation.

Games & Sports:

The college houses one indoor hall, separate Boys and Girls Common Room with recreational facilities and sports equipment for varied indoor games.

Every year, the college organizes Annual Inter House Sports Meet where every student is encouraged to compete in several indoor and outdoor sports events. Most of the indoor events such as Chess, Carrom, Arm wrestling, Badminton etc. are organized at the indoor hall which was inaugurated in the year 2018. With an area of 100x80 ft. the Hall has ample space for organizing various indoor events. The outdoor events such as Athletics, Cricket, Football, Volleyball, etc. are organized at the college field.

As a part of overall human resource development, the college has a well-maintained swimming pool, a Volleyball Court. Every year a sizable number of students are admitted for undergoing swimming training from the surrounding locality. Also, various state level aquatic championships for different age groups and uniformed personnel like CRPF, BSF etc. are also organized at the swimming pool.

Yoga events:

The college has been observing the International Day of Yoga since its first observance. The students and staff of the college take part with great zeal and practice Yoga at the college multipurpose hall.

Cultural events:

The college has a Multipurpose Hall which was inaugurated on 31st Jan. 2007 with an area of 90x40 ft. The hall can accommodate around 200 students. Every year the college organizes Inter House Cultural and Literary Meet in this multipurpose hall. In this meet, competitions are held in the following events – Debate, Quiz, Song, Skit, Mime, Painting etc.

Above all the college canteen provides a relaxing place to kick out the stress and anxiety with refreshment. It helps to regain positive vibes to continue academic life in the campus.

File Description	Document
Upload any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 92.31

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 24

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 34.61

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
102.30	170.33	74.30	86.31	34.77

File Description	Document
Upload audited utilization statements	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The college central library has a collection of 13203 books and subscribes journals and newspapers. The separate reading room for Boys and Girls in the library can accommodate 50 students. The college has been an N-List subscriber since 2020.

The college library was earlier installed with SOUL 2.0 Version ILMS. In the 2020-21 the KOHA version of 18.05 is being installed but it is in partial stage of automation. A photocopying machine is availed at the library and the students can get the facility at nominal rates.

- Name of ILMS software: KOHA.
- Nature of automation: Partial.
- Version: 18.05.
- Year of automation 2021.

A new library building with funding from NEC is now in completion.

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.06

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.46	1.71	1.16	0.87	1.12

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 0.81

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 20

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Altogether 45 computers are available at the college.

Number of computers in the computer lab – 15.

12 interactive smart boards are already installed in 12 classrooms.

LCD projectors are also available at 12 classrooms.

Wi-Fi:

- BSNL: Dedicated lease line Broadband Internet Connectivity of 8 MBPS is available and it is mainly used at the main administrative block.
- All the classroom is fitted with Wi-Fi routers.
- The Jio-Fiber connection commercial with high speed is station at IQAC office Commercial line is connected. Routers Wi-Fi is stationed.

Most of the departments have been provided laptops and desktops for usage in class preparation and other related activities.

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 69:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: D. 5 MBPS – 10 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 22.27

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
81.79	50.92	56.02	46.01	40.98

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institute has committees for maintaining and utilizing of all the physical, academic and support facilities. The total infrastructure of the institution comprises of the Administration Block, Departments, Classrooms, Laboratories, Library, Canteen, Hostels, Sports Equipments, IT Equipments, Indoor Hall, Multipurpose Hall, Swimming Pool, Students' Union, Boys' & Girls' Common Rooms etc.

The system and procedure for proper maintaining and utilizing the infrastructure are highlighted as follows: -

Laboratories: –

(a) The departments of Botany, Chemistry, Physics, Geography and Zoology have laboratory facilities and the equipment are maintained by their respective laboratory assistants under the guidance and supervision of the HODs and faculties. The research labs such as Cancer Molecular Biology Lab and Biotech Hub are under the supervision of Dr. Thuirei Ningshen Jacob, Asst. Prof. Dept. of Zoology and Dr. O. Premila Chanu, respectively.

IT Equipments:

The IT equipments such as interactive smart boards, LCD Projectors, Computer, Internet etc. are maintained and ensures the smooth functioning of the IT equipments by the Nodal Officer, IT.

The college website <https://moderncollegeimphal.ac.in> is also maintained and updates regularly by the website committee. The Nodal Officer, IT represents the college at various IT related meeting, Workshops and Seminars.

Library:

the college central library has a collection of 13203 reference books and subscribes journals and newspapers, with 3 computers and a photocopying machine. The library is maintained by the staff under the supervision of the Library Committee. The staffs maintain the records of the students and teachers visited at the library and the books purchased by the directorate of University and Higher Education from time to time.

Sports Equipments:

The convener of the Games and Sports Standing Committee maintains the sports equipment and the swimming pool is also well maintained by the trainers under the supervision of the swimming pool development committee. The indoor hall and college field is maintained by the Grade IV Staff of the college.

Canteen:

The Canteen Committee takes regular vigil of the hygienic condition of the food items available in the canteen.

Hostel:

The college has two Boys' Hostel which accommodates 40 students each and are maintained by the caretakers under the guidance of the hostel warden. The overall functioning of the hostel is supervised by the Modern College Boys' Hostel Committee.

Above all, the Grade IV Staffs are maintaining cleanliness in the classrooms, departmental rooms, multipurpose hall as well as the campus and the chowkidar and security staff ensures the total safety of the campus day and night.

Computer Laboratory:

The computer lab of the college has 15 computers with internet facility where the students and teachers can access at free time during college hours and is also maintained and supervised by IT Nodal Officer.

Above all, the college has separate Boys and Girls Common Room which provides various indoor games facilities. They are maintained by the concerned secretaries under the supervision of their respected teacher-in-charge. The college assures women safety and security and plans to install a sanitary pad vending machine in the Girls' Common Room.

File Description	Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 60.79

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
1341	1336	1660	1326	1391

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information

[View Document](#)

Institutional data in prescribed format

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

Institutional data in prescribed format

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

- 1. Soft skills**
- 2. Language and communication skills**
- 3. Life skills (Yoga, physical fitness, health and hygiene)**
- 4. ICT/computing skills**

Response: B. 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.62

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
5	4	4	4	2

File Description	Document
Self attested list of students placed	View Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 18.29

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 122

File Description	Document
Institutional data in prescribed format	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 40

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	1	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	1	0	0

File Description	Document
Upload supporting data for the same	View Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 24

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
1	4	3	5	11

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-

curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)**Response:**

The college has a students' Union called Modern College students' Union which is governed by the constitution of students' union of Govt./ Govt. aided/ private colleges of Manipur. It constitutes a President, Vice President and 8 Secretaries, elected through a fair and democratic process as per notification of the Directorate of University and Higher Education, Govt. of Manipur for each academic year. The elected office bearers of the Modern College Students' Union 2020-21 are as follows:

Sl. No. Name	Class	Secretaryship
1. Ngamgouthang Khongsai	B.A 3rd Sem	General Secretary
2. Nameirakpam Lamyamba	B.A 3rd Sem	Games & Sports Secretary
3. Leishungbam Dinesh Singh	B.Sc 5th Sem (BOT Hons)	Social & Cultural Secretary
4. Wungnaothei Shokchui	B.A 5th sem (GEG Hons)	Finance Secretary
5. Pamreishang Ragui Secretary	B.A 1st Sem	Debate & Extension
6. Philemon Ruangmei	B.A 3rd Sem	Magazine Secretary
7. Wangkheimayum Bidyarani Devi Secretary	B.Sc 1st Sem	Girls' Common Room
8. Thangmilun Haokip Secretary	B.A 5th Sem (PHI Hons)	Boys' Common room

Each secretary exercises his/her power & function under the supervision / guidance of one Teacher-in-charge.

Apart from this, Captains and House Captains are also appointed for every house from among the students in order to involve the students in successful organisation of Inter House Competitions.

The following committees have students' representations:

1. *Cultural & Literary Standing Committee.*
2. *Games & Sports Standing Committee.*
3. *Magazine Editorial Board.*
4. *Personality Development Club.*
5. *Environmental Club.*
6. *Anti-Ragging Committee.*
7. *internal Compliance Committee*

In the above mentioned committees and Clubs, the Students/Secretaries are inducted as members and secretaries. The students/secretaries are entrusted with the responsibility of mobilizing their peers for active participation in the various activities / functions organized in the institute. In the Magazine Editorial Board, the Magazine Secretary is entrusted to collect articles and messages and the publication work of the annual college magazine. The General Secretary and Girls' Common Room Secretary of the Modern College Students' Union are also inducted as members in the Anti-Ragging Committee. Above all, the students' Union is also involved in organizing several events like annual Inter-House Cultural & Literary Meet, Inter

House Sports Meet, Tree Plantation, Annual Social Freshers' Meet, Educational Tours, Farewell Meet etc. The Union also extend help towards the fresh students during the Admission process, Examination form fill up, Scholarship application etc.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 9

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	18	13	6	5

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has an active functional Alumni Association called Modern College Alumni Association (MCAA) which is established in the year 2002. Till now the Association is not yet registered. The process of registration under the Manipur Societies Registration Act, 1989 is completed by depositing a sum of Rs.100000/- only on 24/12/2021. With a very limited number of members, the Association is one of the stakeholders that extended co-operation and support to improve the academic environment and to make the college campus a green campus. A permanent office is maintained within the college campus to organize the activities of the association.

Few activities of the MCAA are as follows:

1. *Organisation of Annual Alumni Meet.*
2. *Organisation of Tree Plantation Programme.*
3. *Institution of an Award "Best Sportsman of the Year".*
4. *Organisation of Social Service Programmes.*
5. *Extension of Financial Assistance to the College.*

File Description	Document
Upload any additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)**Response:** D. 1 Lakhs - 3 Lakhs

File Description	Document
Upload any additional information	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision and Mission

Modern College, Imphal has a vision that is enshrined in the Motto of the college “Live & Let Live”, the Vision of the College is to be a model green campus among the various colleges in the state, where education is imparted in touch with the environment. The College attracts and draws students from different communities to impart under graduate education and all the more to save them to be responsible citizens. The college intends to bring forth a wholesome society by imparting equitable quality education and inspiring the students on human values and social commitments, so that every person in the society can adjust and contribute.

The mission of the College is to cope up with the changing global education scenario by giving importance to both intellectual and human resources by building symmetry between academic and extra-curricular activities. The college endeavours to inculcate values and qualities like social equality, justice, fraternity, self-help to bring classless and casteless society. Also focus is being made on virtual classroom to facilitate blended mode of online and offline learning environment. The vision and mission of the college are well in tune with the objectives of the Higher Education.

Nature of Governance

The Principal being the head of the institution encourages the teachers to enhance their knowledge through research like PhD, Minor and Major Research projects and recommends teachers to attend workshops/seminars/orientation and refresher courses. Participation of students in intra and inter-college activities beyond their syllabus is a thrust that the principal strives to instil upon the minds of the students.

The planning and Development Committee/Board of the College is the apex body which prepare and adopt plans, policies and programmes for development of college infrastructure, improvement of academic standards, and promotion of Co-curricular and extra-curricular activities.

Various committees with the principal as the Ex-officio chairperson are actively involved in initiating proposals and suggestions for academic and infrastructural improvement of the institute.

The Head of Departments are given the freedom to discuss with their faculty members to develop their concerned departments towards the purchase of library books, any infrastructural changes that they feel necessary and the matters relating to educational field trips. Extension activities are dealt with by the teachers in charge of NSS, NCC and conveners of various Clubs and Cells.

The Modern College Teachers' Association which comprises of all the faculty members of the college consistently assist the college in its day-to-day administration. It is also affiliated to AMCTA and AIFUCTO.

Decisions pertaining to academic related issues of the students, staffs and other stakeholders are discussed at the staff meeting. The IQAC also makes recommendations for overall quality improvement in the college. The policy statements and action-plan of the college are formulated after careful consideration by the principal and respective committee convenor & members.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Though principal being the administrative head of the institution, for an effective administration and efficient implementation of the academic activities, the college decentralizes power and management by creating various Committees, Cells/Clubs, Departments, IQAC with a healthy degree of autonomy.

The Head of Departments are given freedom in planning and executing administrative matters related to their concerned departments. They work with the principal to decide on the infrastructure development of the departments, organisation of field/educational trips, and finalises the departmental budgets especially for the science streams.

Various Committees like the planning and development committee, IQAC Admission Committee, Examination Committee, Library Committee, Research Committee to name a few are involved in numerous activities that look into the betterment of the college, the staffs and the students.

The students are represented by the Modern College Students' Union representatives who are elected under 8 different secretaryships through election. The secretaries take the lead in engaging the students to participate in many of the college programmes.

In addition, the college also practises participative management in the following ways: -

The Staffs of the college are assigned to a specific committee where the principal is the Ex-officio chairperson. Each Committee executes their duties accordingly. Admission Committee, Examination Committee, Library Committee, Cultural & Literary Standing Committee, Games & Sports Standing Committee etc. take responsibility for the various activities regarding admission, examination, Cultural, Sporting and Literary activities of the college. The members of the Modern College Students' Union are also the members of Cultural & Literary Standing Committee, Games & Sports Standing Committee and actively participated in the organisation of Inter House Cultural and Literary meet and Annual Sports Meet. The Modern College Merit Award Trust which institutes various awards take the responsibility for the selection of awardee students and organisation of Merit Award Distribution Ceremony.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Response

The institution is gradually and steadily working to deploy its strategic/perspective plan in the following aspects.

Curriculum planning and implementation

The College ensures effective curricular delivery through a well-planned and documented process in accordance with the academic calendar. Many teachers participated in the revision of the curriculum in different Board of studies instituted by the University from time to time.

Teaching Learning and Evaluation

For the effective teaching learning process, the teachers are aware of learning outcomes of the courses and prepare their lesson plan and the same is uploaded in the college website. Teachers are encouraged to use ICT enabled tools. For the continuous assessments and evaluation of the students, the teachers conduct unit tests/assignments and seminars etc.

To expedite the fairness of the examinations and to control malpractices, the examination committee monitor the students movement.

Research Collaboration and Extension Activities

The college through a Research Committee encourages faculty members to do research work. During the last five years 4 faculties completed their PhD degrees and 2 major and 5 minor research projects are completed with funding from UGC, DBT, DST and published 62 research papers.

Extension activities of the college under the supervision of NSS programme officers and NCC CNOS provide continual linkage between the institution and the community.

Academic Infrastructural Facilities

As an improvement in the academic infrastructure, many of the class-rooms are ICT enabled by installing interactive White Boards and LCD projectors.

Student Support & Progression

Teachers encourage students to pursue higher education. The institute has no structured mechanism till now to continuously track the progress of the students after graduation. However, through personal contact, teachers track the progress of some of the students.

Governance, Leadership & Management

The college functions effectively under the leadership of the Principal. The college has a planning and development committee which prepare and adopt plans, policies and programmes for development of the college infrastructure, improvement of academic standard and promoting co-curricular and extra-curricular activities.

Institutional values and best practices

In order to spread awareness about the good environment college organize meeting, poster campaigns etc. The need to be aware of a healthy, clean and green environment has encouraged the authority to use alternative energy initiatives, such as installation of solar panel, waste management and even water harvesting. Green practices like plastic free campus, planting tree saplings, conservation of water bodies, etc. are maintained. Besides the college carry out co-curricular activities with a humane touch so that the college moulds students with human qualities and not merely with university degrees. With active participation of the students in different programmes our students brought many laurels in the inter college youth festival and even one of our student bagged the North East Best Graduate Award in the North East Graduate Congress held on 17th to 19th Feb 2017 at the University of Science and Technology, Meghalaya.

The observable manifestations in the general character of the students indicate the success of the college in moulding individuals capable and the needs of the society.

File Description	Document
Upload any additional information	View Document
Strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The College has a well-defined decentralized organisational structure which co-ordinates the academic and administrative functions. The Principal being the academic and administrative head of the college provides leadership and guidance in planning, organising and executing of all programmes with the active support and participation of the teaching and non-teaching staff members.

The planning and development committee prepare and adopt plans, policies and programmes for development of college infrastructure, improvement of academic standards, and promotion of co-curricular and extra-curricular activities. The academic committee looks after the academic affairs of the college. The IQAC functions as co-ordinating body and monitoring cell to improve the quality education of the institution.

The College has constituted various Committees and Cells and also a Students' Union (Modern College Student's Union) to manage various activities and functions of the college in a decentralized manner.

Appointments: As the College is a state government college, appointment of permanent faculty, non-

teaching staffs are done by the government of Manipur. To meet the needs of the college, guest faculties are recruited and posted at the college by the Directorate of Higher Education, Government of Manipur.

Service Rules: As for the Service rules, the college follows the service rules of the state government, Manipur. The teaching and non-teaching staffs members have benefits of GPF, NPS, Casual leaves, Earned leaves, Medical leaves, Maternity leaves etc.

File Description	Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Response:

Faculty empowerment and welfare strategies

The teaching and non-teaching staffs are encouraged to participate in Faculty Development and Enrichment Programmes from time to time. Desktops/Laptops are provided to every department with free internet facility through Wifi and ICT tools for effective teaching and learning process. Under N-List of NMEICT, all the faculties are registered to INFLIBNET in order to access e-resource library. Photocopying and printing facilities are available for Staff members and students of the college.

For the welfare of the members of teaching and non-teaching staff the college has an association which tends to the need of any staff members. There are provisions for personal loan and employee provident fund for the staff members. NPS scheme of pensions are also provided by the government for the staff members of the college. The college provides clean drinking water for the students and staff. For health and nutrition, canteen facility is also available for all.

As per government service rules, the welfare measures for the teaching and non-teaching staff enable them to avail various kinds of leave such as, casual leave, earned leave which are permitted to permanent non-teaching and faculties of the college. According to the Directorate of University and Higher Education guidelines, leave may also be granted for Maternity leave, paternity leave and child care leave. As per the service rules, the non-teaching staff are also entitled casual leave where only three consecutive casual leave is admissible at a time. The leave applications are submitted to the Principal for necessary action.

The Modern College Teachers' Association has done every possible means to ensure the workmanship spirit in the college. Therefore, it also shares the hardship of any members and find suitable solution to redress any issue. When on situation like the untimely demise of a colleague member, the teachers extend financial help to the bereaved family. And same is done when any of its member faces challenges, the Committee extends financial assistance to show gratitude. The teachers also contribute money for financial assistance to those teachers who represents the college in attending the AIFUCTO conference.

For student's welfare schemes, there are scholarships for ST, SC, OBC, MOBC, Ishan Uday-NEC. The teaching faculties donate funds for the college to provide meritorious awards for academic excellence, Cultural and Sport events.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

Institutional data in prescribed format(Data template)

[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.2

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	View Document
Reports of Academic Staff College or similar centers	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 20.72

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
28	11	11	11	7

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Response:

Teaching Staff

Performance Appraisal of the teachers are submitted to the higher authority. As per the prescribed format of the performance appraisal system teachers fill up the form relating to the following queries:

1. The general information
2. Contribution in areas related to the teaching
3. Research Experience and Training
4. Seminars, Conference, Workshops, Refresher and Orientation Courses etc. attended during the year
5. Participation in Co-curricular activities

The above following queries are being assessed by their HODs And further commented on the following points:

1. Regularity and Punctuality
2. Assessment and remarks of performance during year report

After the comments and assessment by their respective HODs, the format is forwarded to the Reporting Officer, who is the concerned Principal. There he/she assesses the performance of the teacher, comment on the following traits/attributes of the teacher and comment on the teacher relationship with the superiors, colleagues and subordinates to promote team spirit and work as a member of a team and is given appropriate grading to each of the range as follows:

1. Outstanding
2. Very Good
3. Good
4. Average
5. Below Average

Thereafter, the Reporting Officer further forwards the assessed and commented Performance Appraisal System format to the Directorate of University and Higher Education. The officer in the concerned Directorate acts as the Reviewing Officer of the forwarded format of the teachers. Remarks of the Reviewing Officer is to indicate in which he/she agrees or disagrees the items mentioned in the submitted formats. On completion of giving remarks to the items, he/she further forwards the indicated formats to the concerned Commissioner of the Education Department whose office also acts as the Accepting Authority of the details mentioned in the Performance Appraisal System (PAS) of the teachers. Moreover, the decision and remarks made in the PAS for teachers is final and binding.

Non-Teaching Staff

Similar Performance Appraisal System format is filled up by the non-teaching staff. Certain general information and achievement accomplished during the year have been indicated by the concerned teaching staff. These appraisal forms are submitted to the college Principal who is the Reporting Officer. The Reporting Officer assesses and comments on the filled-up format of the non-teaching staff and further forwards the same to the Directorate of University and Higher Education of the concerned department. The officer of the concerned Directorate acts as the Reviewing Officer of the forwarded forms of the non-teaching staff. The decision and assessment of the Reviewing Officer is final and binding.

The Department of Higher & Technical Education, Government of Manipur through Manipur Public Service Commission adopts self- appraisal method to evaluate the performance of teachers to placement of higher grades. The Principal on the other hand, records the ACR of non-teaching staff and remarks the same. Necessary actions are taken by the Director of Higher & Technical Education which receives the performance appraisal reports for the placement of teachers to higher grades. The Principal on the other

hand advises the individual teacher to maintain or improve his/her performance.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Internal Audit

The College is committed to financial transparency. The Principal of the College engages a Chartered Accountant to audit the financial expenses of the college. A strict maintenance of the receipts of expenditure has been regularly managed by the non-teaching staff. The Accounts section of the college is entrusted to trace and look into the affairs of financial security. Sanctions made by the Principal for the procurement of equipment, infrastructure development, payment of remuneration, etc. are being recorded in the debit voucher. The Accounts Section ensures that all payments made are duly authorized by the concerned authority. It is made sure that any expenditure incurred is only for the purpose of institutional plans. The Chartered Accountant makes sure that every income generated in the form of admission fee, Provisional certificate fee, and Identity Card of the students are recorded and properly maintained. The internal audit is generally done in the middle of the academic session to make sure the expenditure and income generated are transparent. The Accounts Section which keeps the records of all documents available are helpful resources in fulfilling the External Audit conducted by the concerned authority. Therefore, the internal audit is done and completed under the monitoring of the college Principal.

External Audit

The external audit is done by the Auditor sent by the Directorate of Local Fund and Audit, Government of Manipur. The Auditor collects all the expense certificates and utilization certificates after examining the funds received by the institution. Funding related to RUSA and all its financial statement are filled up as per the guidelines of RUSA and they are submitted to the concerned State Nodal Officer. The record of internal audit is verified by the external auditor. The external auditor crosschecks and rectify (if minor error is detected) the receipts and utilization certificates maintained by the college Accounts Section. The conduct of internal audit has eased the work process of the external auditing works and financial tracing. All funds received from various sources of the government including UGC are properly and completely audited before the end of financial year.

The internal and external audit system annually audits the statement of account of the college. The college internally maintains and audits the Stock registers while the officials of AG (accountant general of Manipur) are the external audit authority.

The internal and external audits for every financial year are managed by institution which establish a mechanism so as to ensure financial compliance within the institution. The Principal along with the

chartered accountant signs the completed finalized account. As the statutory auditor's findings are hardly objected, it is compiled as per procedure with minor audit suggestions.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 272000

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	40000	232000	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The College mobilises its resources received from the following heads-

1. Student Fee
2. Govt. funds – State / UGC/DST/ RUSA etc.
3. Hostel fee.
4. Interest accrued from the Corpus Fund of the Modern College Merit Award Trust and Alumni contribution.
5. Central/State govt. funding from NSS/NCC
6. Funds from renting College Multipurpose Hall, Swimming Pool and canteen.

The tuition fees of the student are utilised in activities related to academic as well as infrastructures development. The funds from the State government are used optimally for the purpose assigned. Funds received from UGC/DST/RUSA mainly for setting up labs, improving infrastructure, maintenance of equipment, research project, library etc. and are spent for which it is sanctioned after approval from

College Planning and Development Committee, Construction Committee (State and UGC), RUSA Committee through their respective Co-ordinators/ Convenors. The Corpus Fund (contributed by the faculty members of the College and individual donors and Alumni Assn.) received are mainly used for Merit Award Distribution which is managed by the Modern College Merit Award Trust. So far, the trust has 15 awards instituted by the faculty members of the college, individual donors and modern college Alumni Association. Funds from the Modern College Alumni Assn. are used for the Tree Plantation and other environmental activities. The Co-curricular activities of the students are a major concern and funds are provided for organising of Annual Sports and Cultural Meet through the respective Convenors of Modern College Games and Sports Standing Committee and Modern College Cultural and Literary Standing Committee. Funds received for the NSS and NCC are utilised in organising NSS Special Camps, and regular programmes and NCC activities as part of Social responsibilities by NSS and NCC through the respective Programme Officers. The college attempts to optimise the utilisation of its resources to generate income by letting out the college multipurpose hall and canteen. Above all the college generates income from the well-maintained swimming pool which runs under the supervision of the modern college swimming pool development committee. Every year a sizeable number of students have been admitted for undergoing training from the surrounding locality and various state level aquatic championships for different age groups and uniformed personnel like CRPF, BSF etc. are organised. Some schools send their students to get trained during summer vacations. Many of the swimmers who were trained in this swimming pool brought laurels in the national level aquatic championships. The income/ fund generated from this pool is mainly used to maintain and develop the infrastructure in and around the swimming pool area.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Response

Information Communication Technology (ICT) tools for e-teaching and learning:

With the effort of IQAC, the faculties are encouraged to improve and update their methodologies in teaching and skills to keep up with the latest development. The faculties have been using the Information Communication Technology (ICT) for effective teaching-learning process. The college implemented the blended mode of teaching through Google meet, Zoom and Moodle for the convenience of the students during this pandemic situation. The introduction of ICT enabled tools in teaching-learning process has been effective for imparting knowledge to both the faculties and the students. Teaching and learning process was limited only to books and physical class rooms before the installation of ICT. Through these new tools, students as well as the faculties have access to e-resources irrespective of time and place even during pandemic. The initiatives taken up by the IQAC immensely improved the teaching-learning system in the college by installing Smart Boards, internet facilities and LCD projectors in different departments assisting the students to attend classes in blended mode. The initiative taken up by the IQAC especially in

this regard is praise worthy.

Student's Mentorship Program

Under Students' Mentorship Program, all the faculties are assigned to monitor ~~35-40~~ students mentee in order to communicate and update information irrespective of their semester or class. To avoid any delay in submission of assignment, project, etc. students are notified in advance by the Mentors. Through this program as a mentee, students can raise academic related queries. Beyond the academic related issues, mentor takes care of each mentee when they have difficulties or problems related to mental or peer group pressure and give them moral support. So far, in Modern College, student mentoring system is one of the best practices initiated by the IQAC in bridging the gap between the teachers and students.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

* The college has introduced B.voc degree programme with funding from RUSA in the following 7 trades-

- 1.IT /ITeS.
- 2.Physical & Sports Nutritionists.
- 3.Music (Vocal & Sitar).
- 4.Food Processing & Quality Management.
- 5.Tourism and Hospitality Management.
- 6.Fashion Designing.
- 7.Yoga and Nature Cure.

* Many of the classrooms are ICT enabled with the installation of Smartboards and LCD Projectors.

* Vocationlisation under NSQF level 4 on Tourism & Hospitality was introduced with funding from RUSA.

* 3 short term courses on Preservation of Fruits and Vegetables, Computer Fundamentals and Yoga was introduced.

* Laboratories are upgraded under RUSA.

* Student mentoring system is introduced.

* Teachers' Diary is provided to all the faculties.

The institutional environment and energy initiatives are confirmed through Green Audit and beyond the campus environmental promotion activities.

- Solar Panel with 10 kw is installed and water conservation facilities such as Rain Water Harvesting, Construction of Tanks and maintenance of water bodies and distribution system in the campus are also availed.

File Description	Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Gender equity refers to fairness and justice in the distribution of benefits and responsibilities between women and men. This includes equal treatment which relates to equivalent in terms of rights, benefits, obligations and opportunities. Gender equity in education means that males and females have equal opportunities in terms of social, economic, cultural and political developments. In this regard, the college organizes seminars and awareness programme on legal rights of women, International Women's Day, Human Rights Awareness Programme, cybercrime, combating violence against woman, etc.

The college lays down some specific facilities provided for women in terms of:-

1. Safety and Security:

Nowadays, safety of girls is a top priority at every college campus. Their safe and supportive campus community is both a challenge and an obligation for college administrators and students. It is a common phenomenon that most of the outstation students enrolling for different courses come out of their homes and cities for the first time in their life. Therefore, the college feels it is of utmost importance to provide them a comfortable and safe ambience of 'feel at home' within the campus. Women safety at any college campus is a serious concern now. This problem can only be solved through awareness and prevention programs, dialogue and action. Students should be given regular lessons about sexual assault and their protectiveness.

1. Counseling:

All faculty members of this college are assigned the responsibility of mentoring and counseling of the students both boys and girls. Each faculty looks after the mentees of a group of 35-40 students. If any problem arises both boys and girls are being counseled as per their requirements individually also.

1. Women Cell:

Women cell is also active in the college. It organizes various events on awareness issues. College has invited counselors and members of the women commission to give awareness and the issues of the students. The college motivates and guides them regularly to lead a good life. Women cell also plays its role actively to address the issues of all the female students in the college. Female students are accompanied by female faculty members during the visits or programme organized outside the college campus.

1. Common Rooms:

Separate common room facilities for both female and male students are available in the college campus where the students come in their free time to relax and entertain. The college has initiated to install one

sanitary pad vending machine in the girls' common room for their convenience and hygiene.

1. Day care for young children:

Seeing the need for child care and ease the burden on the female teaching and non-teaching staffs with young children, provision of Day care for young children is going to be taken up shortly.

1. Any other relevant information:

The college currently has a good number of female faculties in our institute. In addition, female faculty members hold some of the higher administrative and academic positions in the institute including principal.

File Description	Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Taking into account the management of degradable and non-degradable wastes, the college has selected two aspects which mainly focus on solid waste management and e-waste management which are related to our college concern. Both the solid waste management and e-waste management are being conducted through two different firms so that a systematic management of wastes is organized to make the campus healthier and cleaner. In this regard, the college has already initiated ban on single use plastics through poster campaign and signboards. The segregated non-degradable solid waste materials are collected from our college twice a week for proper disposal; by leaving apart the degradable waste which is further used for making compost along with the available biomass generated from the campus in the college's compost pit. A compost pit with a size of (4'X4'X4') cubic feet is set up in the college campus to manage the degradable waste. The college is setting up more compost pits to meet the degradable waste produced from the campus itself and with that compost production can be made available in the college in rotation or cyclic manner throughout the year.

In our college, the quantity of "e-waste" or electronic waste is now becoming a problem in managing and handling at recent times. Disposal of e-waste is an emerging environmental and public health issue as this waste has become the most rapidly growing segment in different work place. Improper management and processing of e-waste can increase risk to human health and our ecosystem. Therefore, the college feels the need for proper e-waste management by the college has taken up in association with a computer firm so that reduce, reuse and recycle principle is practiced by handing over the defective desktops, laptops, printers, xerox machines and its other associated parts to be reused at the maximum or recycle again. So far, the college could manage to assemble two desktops by removing parts from various computer systems which is still working now. Maximum effort has been made from college to reuse the appliances but many could not be retrieved due to the fast-changing technologies and its out-datedness.

File Description	Document
Geotagged photographs of the facilities	View Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: A. Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The college organizes various cultural programs to promote and celebrate the cultural diversity of India. The college which is located at the valley is enrolled with every section of communities coming from different districts of the State. Besides the general students, there are a sizeable number of Schedule Tribe (ST) students from the hill districts followed by many Schedule Caste (SC), OBC and Minority students as well. Students from various regional and cultural backgrounds participate in such programs and present their regional or cultural attires, folk songs and dances. These cultural events are organized at different college functions- student induction programme, cultural and literary meet and the students are further selected to represent at the university level where several cultural exchange programmes are performed. During freshers' meet and students' induction programme of the college, the students from B. Voc. who are pursuing Fashion Designing Course in our college organized fashion show where some of the students have a platform to showcase their talents as beauticians and also by designing different traditional, ethnic and casual attires; with the sewing machines and other resources available to them in the B. Voc. Department. The students who participated in the event had their proud moments in showing their beautiful traditional attires on stage in support to the irrespective culture. In most of the events that the college organizes programme on essay writing, elocution, debate and extension, etc. the college gives priority to choose the subject topic related to cultural diversity, present issues, growth and development, science and technology etc. The study tour made by different departments of this college aims at exploring and studying the different socio-cultural aspects present in the State as well as outside.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The college, taking the importance of inculcating the constitutional obligations, values, rights, duties and responsibility in both staff and students, has taken up organizing sensitization and awareness programmes in the college which include National Voters Day, Human Rights, Legal Awareness, Republic Day, Independence Day, Azadi ka Amrit Mahotsav, Screening for Youth' Parliament, etc. A good quality in which the college can be appreciated is that the college has not organized or given any awareness program in relation with "Ragging" as no such culture has been embedded since its existence as a college. The college also teaches the students about the fundamental rights and duties as described below-

SYLLABUS (POLITICAL SCIENCE)

*PAPER I- POLITICAL THEORY**UNIT-III: DEMOCRACY: Concepts and kinds; Liberty, Equality, Rights and Duties**PAPER III- INDIAN GOVERNMENT AND POLITICS**Unit II CONSTITUTIONAL STRUCTURE: Preamble, Nature of Indian Federation, Parliament Executive**Unit III Centre- State Relations, Role of planning Commission, Panchayati Raj, Women Empowerment***REFERENCE BOOKS:**

1. S.P. Verma, *Modern Political Theory*, 1975
2. Eddy Asirvatham and K.K. Mishra, *Political Theory*, 1995
3. O.P. Gauba, *An introduction to Political Theory (4th edition)*, 2000
4. Rajeev Bhargava, *Political Theory: An Introduction*, 2008
5. Rajni Kothari, *Politics in India*, 1970
6. Norman D. Palmer, *Indian Political System*, 1971
7. K. V. Rao, *Parliamentary Democracy in India: A critical Commentary*, 1965
8. D.D. Basu, V.R. Manohar, Bhagabati Prosad Banerjee, *Introduction to the constitution of India*, 2008
9. M.P. Jain, *Indian Constitutional Law*, 2014

File Description	Document
Any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators**

and other staff

4. Annual awareness programmes on Code of Conduct are organized

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The institution has a good number of celebrations and observations to commemorate national and international events and festivals. There is an involvement of teachers, students, college non-teaching staffs, alumni and other official staffs at different level of celebrations. The importance of observing such events gives awareness in mass and emphasis to act and follow up the good causes after attending such programmes. Some of the fruitful celebrations the college observed include World Environment Day, Azadi Ka Amrit Mahotsav, International Women's Day, National Science Day, International Day of Yoga, World AIDS Day, International Human Rights Day, National Unity Day, world Blood Donor Day, National Tika Utsav, etc.

File Description	Document
Geotagged photographs of some of the events	View Document
Any other relevant information	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

1. Title of the Practice – “Moulding better citizens”

1. Goal:

The College has been promoting higher education in Science, Humanities and Social Sciences for the last five decades in Imphal East District. The need of the hour is not merely promoting higher education but to provide a stepping stone for individuals who would adjust and contribute to the society.

Now the number of individuals with university diploma/degree is on the rise. These educated young students may have become successful being employed or able to pave themselves a path leading to wealth. And they may have earned respectful reputation too, in the profession they choose, but majority of them turn out to be lacking good human quality. And this is a sad trend while the society needs individuals who can adjust and contribute to it. The College aims to mould individuals who would cater to the needs of the society.

1. The Context:

The present curriculum serves only to produce degree holders and the main aim of education is to bring about an all-round development and a holistic approach is not clearly reflected from it. Believing in the flexibility of the curriculum, the teachers of the College decide to transact the curricular and co-curricular activities with a humane touch so that the college keeps moulding individuals with good human qualities and not merely with university degrees.

Translating the above idea into reality is indeed a herculean task. The Volume of content in the syllabus are huge and the available time is too little taking into account of the innumerable strikes, bandhs and blockades in Manipur. The only means left is the optimum utilization of the available teaching time followed along with the challenging issues to plan, implement and to carry out systematically so as to fulfill both the classroom teaching-learning and also give relevance to real life happenings and for the future too.

1. The Practice:

In the beginning of every session, the departmental heads discuss with their teaching and non-teaching staffs about the distribution of workloads and to proceed on with the teaching-learning process, encouraging the students to stay fit mentally, physically, morally and spiritually along with different platform of interactions. As such the teacher provides situations for student-student and student-teacher interactions. When the unit is completed, the teacher actfully relates what the students have learnt in the class with day-to-day life and also discusses the impact to the society. The teacher then asks the students to surf the internet to collect more information/ knowledge. When enough time is at hand, the teacher initiates for a classroom seminar/discussion to widen the scope of the learning through sharing and transfer of learning. This step in the teaching-learning is taken up with the conviction of bringing out the best qualities in the students and also to make them sense the applicability of the lessons. This also makes the students realize what the society needs and also of their role.

While carrying out the day-to-day teaching-learning the teachers themselves indulge in the research works to be more proficient in the profession of teaching.

Having understood the utmost requirement for the students' involvement in the social-related issues just to be complete human beings, the college organizes co-curricular activities pertaining to the safety of the environment while transacting the curriculum side by side. In this context, it is worthy to mention that the

college intends to create a green zone within the campus which is located in a semi-urban area where construction of concrete buildings is very much on the rise. The buildings of the college are in the midst of green pastures surrounded by water bodies. Steps have been taken up to maintain the green lawns that serve as play fields for the students and local youths as well. There are few ponds for water storage in different corners of the campus.

During the NSS camps, under the guidance of teachers, the students of the college clean up the ponds, water bodies, lawns and the surrounding areas of the college and also plant trees in and around the campus. Besides the above activities, the college students have been taking part in NSS camps, venturing to different communities to take up community related programmes, etc. These programmes provide opportunities to the students for interactions with people with different cultural/religious backgrounds and also provide the young students with a better insight of the social problems. Through these curricular and co-curricular adventures spanning over a period of three years, the students are prepared to contribute to the society while conveniently adjusting to it.

1. Evidence of Success:

Success is a big term. Successfully moulding students from different localities with different backgrounds to become individuals with complete human qualities besides becoming graduates in a span of three years is indeed a Herculean task. And finding the evidence of transformation of individuals is all the more difficult.

The College does not have a mechanism to detect the change taking place in the personality/mentality of the individual students. But the teachers decide the observation of the students from a closer perspective is the only means to note the transformation, if any, within them. Since the taking up of the mission seriously, the teachers observe the atmosphere, group dynamics and the outward manifestation of the nature/character of the individual students while organizing NSS, Blood Donation, Community service programmes, etc.

Of course, participation of the students in the said programmes a few years back was still there. But now, it is a joy to watch our students seriously involved in the humanitarian causes. Earlier fewer students turned up for donating blood in the Blood donation camps but encouragingly, a greater number of students volunteered for the same in the recent blood donation camps. And now many students, both boys and girls, volunteer to take part in social-related programmes. And it is satisfying to observe that more and more students apply for joining the NCC and many of them are trying for Defense services to serve the people and the nation as well.

The observable manifestations in the general character of our students apparently indicate the partial success of the College in moulding individuals capable of catering to the needs of the society.

1. Problems Encountered and Resources Required:

The College is a co-educational institute situated in a semi-urban area surrounded by people with different cultural and religious backgrounds. As would have been expected, students from all religious backgrounds are admitted to the College every year. And it is not at all easy to organise activities in the College as the students have different beliefs and influenced by divergent cultural and religious background.

While the ground reality of insufficient time available for the organization of curricular and co-curricular activities looms high, the unsettling atmosphere of the state of Manipur tarnished by violence, road

blockade and bandhs provide demoralizing hindrances to the chalked-out programmes of the College. But it takes the undeterred efforts and spirit of the college system trying to materialize the laid-out objectives.

The college, being a government institute, is funded by the state government for smooth functioning and carrying out the curricular and co-curricular programmes. But the fund earmarked for the said activities is meagre. Though the teachers feel that widening the scope of the desired programmes with more funding would pay in terms of moulding young students for their effective role in the society, helplessness lingers due to the paucity of fund.

Second Best Practice:

1. Title of the Practice: “Eco-development Programme”

1. Goal:

The Modern College Environmental Club was set up in April, 2012 with a hope to create a sound environment in and around the College campus. The club focuses on achieving the following goals:

1. *To give awareness of environmental issues to the staffs and students of the College and also to the people residing around the campus.*
2. *To establish a Green Zone in the Modern College campus and in the surrounding areas.*
3. *To conduct seminars, lecture programmes, group discussions etc. on environmental related issues.*
4. *To plant rare and medicinal plants inside the College campus.*
5. *To make the College campus a solid waste free zone.*
6. *To harvest rain water.*

1. Context:

Forests are home to a wide range of flora and fauna biodiversities. But, the forests of Manipur have reached a critical stage of ecological degradation due to the increase in anthropogenic activities. The clearance of vast areas in the hills due to the practice of shifting cultivation and over exploitation of the forest produces remain the main reasons for forest degradation.

The Modern College situated at Imphal East District happens to be one of the oldest Colleges of Manipur. The College situated at Porompat, Imphal East connecting with other important parts of Manipur at four sides, is concerned about the ever-increasing urbanization, noise and air pollution etc. The College has been facing ecological backlash such as frequent flood as it is situated in a low-lying area of Manipur River Basin and also being located between Imphal river and Kongba river.

1. The Practice:

The Modern College Environmental Club is creating an eco-friendly environment in the campus. Members of the Club (Staff and Students) meet once a month to discuss environmental problems at the local and global level. The club has come up with an idea to conserve the micro environment of the Modern College campus and also to enlarge the scope beyond the campus. The practice of the Club concerns the creation of an environmental friendly and waste free green zone inside the Modern College campus.

The Club started its activities by observing UN World Environment Day on the 5th June 2012 under the aegis of Forest Department, Government of Manipur, with tree plantation in the Campus. In relation to this observation, a meeting of the members of the local club, organization and people settling around the campus were invited to attend and made discussions with teachers/experts regarding the importance of maintaining a clean environment. Keeping in mind the importance of preserving water bodies and also about the varying rate of monsoon rainfall, members started harvesting rainwater and storing the same in the College ponds and reservoirs. The College Keeper and chowkidar are presently growing seasonal vegetables and crops and they also rear fish in the College ponds.

Plants are natural healers and they are of great importance to us. We collected various plants including medicinal plants and planted them in the College Campus. For beautification and keeping the Campus green, some wild plants grown in the hilly areas have been collected and planted in the College Campus. The Club is now planning to develop two small eco-parks in front of the College office. Looking forward to maintaining the College Campus a plastic free zone, the Modern College Environmental Club organized a meeting with the students to discuss how to use and manage plastic products for a safe environment.

1. Evidence of Success:

With the establishment of the Environmental Club in the College, the teaching, non-teaching staffs and students, in particular, are very much involved in beautifying the College Campus. The students are becoming more aware while using the College properties. The students have started respecting the values of our surroundings. The habit of using dustbin has been strengthened with the upcoming of this club. An effort has been made for the reuse of the waste papers and the plastic wastes by giving them to the solid waste collectors. The NSS and NCC volunteers of this College are giving an immense support for this cause. The College Campus has now a cleaner look.

The Modern College Environmental Club and NSS of this College in Collaboration with Manipur State Wetlands Authority (MSWA) under Directorate of Environment and Climate Change, Government of Manipur have successfully organized “*Bharat ka Amrit Mahotsav*” at two different wetlands of Manipur namely Utrapat and Kharungpat located at Nambol Naorem and Wabagai respectively. The programmes project to enlighten the students, localities, administrators, planners, etc with the knowledge and importance of having wetlands and give help in saving them from every section of the society. Further discussions were made by considering the ecotourism prospects to generate income for the livelihoods who are dwelling and settling in and around the wetland areas in a sustainable development approach.

1. Problems Encountered and Resources Required:

As the College lies at the headquarter of Imphal East District, many important offices/ centers such as Police Headquarter, D.C. Office, Medical College, Water Supply Department, Census Department, District Industry Centre, etc. surround the College Campus. The noise and air pollution which is the outcome of the heavy transport system is causing havoc in the academic atmosphere. The clogging of water drainage and the hospital waste is of great concern for the College and the surrounding people. The crematorium lying

just outside the College Campus also pollutes the College environment. In order to handle all these environmental problems, we need to give more attention on the environmental awareness programmes for people settling around the College Campus. Now the Club needs a strong support from every section of the environment i.e., teaching staff, non-teaching staffs, students, general public, planners and concerned government departments. The allotment of fund from the concerned departments for the proper functioning of the club remains the prime priority.

File Description	Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The Modern College, Porompat was established on 8th August 1963 by local intellectuals, social workers and the people of the locality sensing the dire need of an institution which will provide Higher education to the aspiring and deserving youths living at the periphery of the Imphal town. Being one of the oldest colleges, endowed with a generous campus of 15 acres, has the potential to inculcate all round development of the students for a better society. Through good times and bad time, the college has been imparting quality education for the last few decades and nurturing the young minds for a brighter tomorrow. Therefore, mention may be made that, establishing this higher learning institution has been a boon to the locality and a step towards nation building.

Though the college is located in the heart of Imphal about 70% of the students are from far flung hill remote areas and from weaker section of the society. The composition of the students in the college is from diverse background and different ethnicities. The college, taking notice of the social make up of the students plays a vital role in bringing about social harmony and cohesiveness in the diverse culture ethnics habitat the state and practice their own culture and traditions, it is of utmost importance to instill the practice of respect for each other's' traditions to bring about an atmosphere where all cultural & religious practices prevail in perfect harmony.

Making advantage of this diverse background of the students, the college is involving further to advance its agenda of harboring communal harmony. The college feels the need of the hour in the state at this turmoil juncture is to promote social harmony amongst the various communities residing in the State. Manipur is a mini-India in its demographic makeup. To bring about and prevail communal harmony amongst the students, in the annual cultural & literary meet, Freshers' Social Meet and farewells the students are encouraged to adorn their traditional costume to showcase their ethnic background and get to know each other. It has really helped them to bond and respect each other's traditions. It is heartwarming to experience the wholesome camaraderie and bonhomie in the campus atmosphere.

To encourage the less privileged groups of the society and the minorities The Modern College Merit Award Trust also instituted 3 awards namely.: -

- 1.Modern College Best Schedule Tribe Graduate in Science.
- 2.Modern College Best Schedule Tribe Graduate in Arts.
- 3.Modern College Best Manipuri Muslim Graduate.

The three awards are sponsored by one of the faculty of the English Department. The main reason for instituting these awards is to recognize and honor the good students from the less privileged section of the society.

The college excels in various field and is known for various constructive activities. However, the most distinctive and priority the college emphasizes is creating conducive environment for living in peace and harmony. Manipur is a state comprising of multi ethnic religious groups, hence there is always clash of interest. Each and every ethnic community like to assert and preserve its interest and identity hence communal tension, suspicion of one another frequently occurs. In such difficult situation we feel that an institution particularly in college level we can build a sense of “Unity in diversity”. Fortunately, Modern College comprises of all ethnic community including teaching, non-teaching staff as well as student. In fact, about 60% of the students are hill tribals. In the last 6 decades of its existence imparting higher education, the college has no history of communal clash and tension among the students. Truly, the institute believes in peace and harmony as such a conducive environment for learning prevails. Hence, the college is a great example of unity in diversity where students and teachers belonging to different cultures and religions share a common platform to understand each other’s cultural and religious beliefs which in turn fosters the feeling of mutual trust and harmony.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The College is situated in the heart of Imphal East district Headquarter. In spite of the demographic composition of the ethnicities of the district, the college has been imparting quality education to every section of the students, especially tribal students who hail from far flung hill districts. These tribal students, basically from economically weaker section of the society constitute majority of the student strength of the college. The college besides imparting quality education is capitalizing on the varied and vibrant composition of culture and religion to promote peace and harmony which is of utmost importance for a state so diverse in its population; culturally and socially. It is a sight, when the college students display different cultural dances by showcasing cultural diversity and unity. Also, the final year students are given the opportunity to be present in their traditional attire in the college farewell meet. The institution also provides different opportunities for the students and has given its priority and thrust in promoting the ethos of unity in diversity in the campus. In order to encourage the schedule tribe and minority muslim students the *Modern College Merit Award Trust* felicitates by awarding the *Best Schedule Tribe Graduate in Science*, *Best schedule Tribe Graduate in arts* and *Best Meitei Pangal (Minority Muslim) Graduate* instituted by individual donors to encourage students of these underprivileged groups.

Concluding Remarks :

Modern College is the oldest college in the Imphal East district, established in the year 1963 which imparts education in the undergraduate level. The college since its inception has been imparting quality education in tune with its motto "Live & Let Live". It may be stated that the Modern College is not only a premier institution in the Imphal East District of Manipur but an institution that has been able to mould and guide a number of students from within the state. Not only does the college have an academically strong and qualified faculty members but educators that shape minds and mould personalities. For the smooth and successful conduct and healthy competitions in college Inter House Competitions, House in-charge are appointed from the faculties and House captains and vice captains are selected from the students. Students belonging to different Houses compete in Cultural, Literary & Sports events. Exposure trips and field trips are provided for the students to further widen their knowledge on Language, Academics and Cultures of people and places they visit. Voluntary memberships into the NSS, NCC, Environmental Club, Personality Club etc. see great participation of the students which help them to develop their personality through community services.

The college is a unique centre for learning, not only academically but more importantly a place that imbibes and nurtures the students to become promising citizens.