

Annual Quality Assurance Report (AQAR)
Modern College, Imphal
November 2013 to December 2014
Re-accredited (2nd phase) October, 2013



Submitted to the NAAC, Bangalore – 560072

**Prepared by the IQAC,
Modern College (TRACK ID: MNCOGN 12236)
Porompat, Imphal -795005**

January 2015

NAAC

VISION

To make quality the defining element of higher education in India through a combination of self and external quality evaluation, promotion and sustenance initiatives.

MISSION

- ☞ To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programmes or projects;*
- ☞ To stimulate the academic environment for promotion of quality of teaching-learning and research in higher education institutions;*
- ☞ To encourage self-evaluation, accountability, autonomy and innovations in higher education;*
- ☞ To undertake quality-related research studies, consultancy and training programmes, and*
- ☞ To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.*

Value Framework

To promote the following core values among the HEIs of the country:

- Contributing to National Development*
- Fostering Global Competencies among Students*
- Inculcating a Value System among Students*
- Promoting the Use of Technology*
- Quest for Excellence*

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Document revised by: Dr. Ganesh Hegde, Assistant Adviser and B. S. Ponmudiraj, Assistant Adviser, NAAC

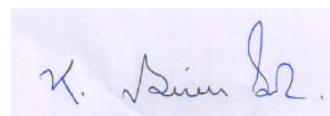
FOREWRD

The modern College, Imphal established in August 1963, was first assessed and accredited at the “B” level by the National Assessment and Accreditation Council (NAAC) in February 2005. The College has been the first among the Colleges of Manipur to have assessed and accredited by NAAC.

The reaccreditation of the College was delayed due to the superannuation/transfer of six Principals of the institute in the period 2005-2012. The College got reaccredited (2nd cycle) by the NAAC in February 2014 with the dedicated hard work put in by the members of the IQAC, Staff and Students.

The support and encouragement from the members of Staff, Students and various Cells/Committees have been enormous. With so much resources and support, the spirit of the College to mould individuals capable of catering to the needs of society remains undeterred .

I would like to thank Dr. Kh. Ajit Singh, (Associate Professor) Co-ordinator, IQAC, Modern College, Imphal and his team for their sincere efforts.



(Dr. K. Biren Singh)
Principal,
Modern College, Imphal

The Annual Quality Assurance Report (AQAR), Modern College Imphal for the period November 2013 to December 2014

Part – A

I. Details of the Institution

1.1 Name of the Institution	MODERN COLLEGE
1.2 Address Line 1	POROMPAT, IMPHAL EAST
Address Line 2	IMPHAL MANIPUR PIN No. 795005
City/Town	IMPHAL
State	MANIPUR
Pin Code	795005
Institution e-mail address	Moderncollege12@gmail.com contact@moderncollegeimphal.in
Contact Nos.	Principal : 09856051503 Co-ordinator (IQAC) :09436894777
Name of the Head of the Institution:	Dr. K. Biren Singh
Tel. No. with STD Code:	0385 - 2446635
Mobile:	09856051503
Name of the IQAC Co-ordinator:	Dr. Kh. Ajit Singh, Assoc. Prof., Department of Chemistry
Mobile:	09436894777
IQAC e-mail address:	1) Moderncollege12@gmail.com 2) Ajitsingkh14@gmail.com
1.3 NAAC Track ID (For ex. MHCOGN 18879)	MNCOGN 12236

1.4 NAAC Executive Committee No. & Date:

EC/66/RAR/007

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.moderncollegeimphal.in

Web-link of the AQAR:

www.moderncollegeimphal.in/AQAR 13-14

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2005	
2	2 nd Cycle	B	2.52	2013	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

12.07.2011

1.8 AQAR for the year (for example 2010-11)

November 2013 – December 2014

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Semi-urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Manipur University,
Canchipur, Imphal

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc **N.A.**

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	12		
2.2 No. of Administrative/Technical staff	01		
2.3 No. of students	02		
2.4 No. of Management representatives	03		
2.5 No. of Alumni	01		
2.6 No. of any other stakeholder and community representatives	02		
2.7 No. of Employers/ Industrialists	-		
2.8 No. of other External Experts	-		
2.9 Total No. of members	21		* (Annexure iii)
2.10 No. of IQAC meetings held	04		
2.11 No. of meetings with various stakeholders:	No.	04	Faculty
			02
	Non-Teaching Staff	01	Students
		01	Alumni
		01	Others
2.12 Has IQAC received any funding from UGC during the year?	Yes	No	
If yes, mention the amount	Rs. 3,00,000/-	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.13 Seminars and Conferences (only quality related)			
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC			
Total Nos.	02	International	
		National	01
		State	
		Institution Level	01
(ii) Themes			
	i)	Human Rights	
	ii)	Medicinal Plants	
2.14 Significant Activities and contributions made by IQAC			
	i)	Prepared AQAR, Nov., 2013 – Dec., 2014	
	ii)	Worked with coordination with various Cells/Clubs and Departments of college	
	iii)	Made sure that the teachers of the college and members of the staff and all the Cells/Clubs functioned properly	
	iv)	Took part actively in development of the college Eco-park	

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
a) Planned to prepare AQAR, Nov., 2013 to Dec., 2014	Preparation of AQAR was finished by the middle of Dec., 2014
b) Planned to start developing the college Eco-park in 2014	Started developing the Eco-park in April/May 2014

* Attach the Academic Calendar of the year as Annexure. *(Annexure vi)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate IQAC

Provide the details of the action taken

The prepared AQAR was placed in the meeting of the IQAC Modern College, Imphal held on 20/11/2014. The members suggested some minor changes in the prepared AQAR.

The suggestions have been incorporated as desired. In the meeting of the IQAC held on 29/12/2014, the members recommended the submission of the prepared AQAR to the NAAC at the earliest for further action.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	2 (B.A.,B.Sc.)			
PG Diploma				
Advanced Diploma				
Diploma			01*	
Certificate			02*	
Others				
Total				

Interdisciplinary				
Innovative				

*1. Short Term Computer Course (6 Months) 2. Short Term Meetei Mayek course (6 Months)

3. Fruit Processing (Diploma) course

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2 (B.A., B.Sc.)
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure**

The Institute is not entitled to frame the curricula of the courses open. And it has strictly to follow the curriculum designed by Manipur University. The Colleges of the State have strictly to follow the curriculum and syllabi prescribed by the Manipur University.

The Teachers, tactfully, transact the curriculum in a democratic atmosphere as if the curriculum is flexible and in the larger interest of the students.

Members of the Alumni Association/Parents/Students have not yet tried to assert regarding the framing of syllabus or transaction of curriculum. They mainly express opinions to improve the academic atmosphere of the college

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

There has been no revision/updating of regulation or syllabi in the last four years

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
54	14	40	-	

2.2 No. of permanent faculty with Ph.D.

19

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

1 Guest faculty		21 Part-time teachers
-----------------	--	-----------------------

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	27	18
Presented papers	01	07	08
Resource Persons		03	08

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teachers use information/data from the internet during teaching-learning process and in the Departmental Seminars. Students are also encouraged to use the same during interaction

The students are made to know/sense the ground reality of the nearby communities during extension programmes of the college through interaction, community service etc. in a way to understand the problem of the society by experiencing or working as well with the common people

2.7 Total No. of actual teaching days

during this academic year

232

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Senior teachers attended/involved in the programmes when ever invited by the Manipur Univ.

2.10 Average percentage of attendance of students

76%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A./B.Sc. II sem	805					75%
B.A./B.Sc. IV sem	347					79%
B.A./B.Sc. VI sem	233	.00	2%	69%	29%	85%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The various activities of all the Departments/Clubs/Cells are carried out with the knowledge of the IQAC. The IQAC is always kept informed all about the activities of the college. Analysing and monitoring the activities, the IQAC can acknowledge which Departments or Cells are functioning or performing well and which are not doing properly. The IQAC in turn intimates the Departments/Cells/Clubs about how they are to make improvements or how they are to take up follow up actions

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	03		03
Technical Staff	08	05		

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Teachers with research experience are better equipped (in general) in teaching-learning. This is because individuals with research experience have a wider range of reading, experience and adventures that usually make them better teachers. Thus, it is very essential to encourage the young teachers to undergo research besides their day to day duties.

On the above ground, every Department must have a research climate. IQAC communicates with senior teachers with research experience and the teachers in turn talk to their juniors about the exciting adventures of research. This is a routine practice to encourage the junior teachers to indulge in research activities.

IQAC also suggests the Principal and Heads of Departments to subscribe Research Journals. From time to time, Departments organise seminars on relevant topics in which students take the major roles. At the end of such seminars, teachers with research background give comments from a futuristic point of view

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	02		
Outlay in Rs. Lakhs	Ra. 11.22 lakhs	Rs. 47.38 lakhs	Rs. 58.6lakhs	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	09	02		
Outlay in Rs. Lakhs	Rs.12.27 lakhs	Rs. 3.55 lakhs	Rs. 15.82 lakhs	

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals	02	09	01
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	3 yrs	UGC, IBT	Rs. 27.26 lakhs	
Minor Projects	18 months	UGC	Rs. 10.52 lakhs	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		01			01
Sponsoring agencies		UGC			Modern College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

Type of Patent	Number
----------------	--------

3.16 No. of patents received this year	National	Applied	
		Granted	
	International	Applied	
		Granted	
	Commercialised	Applied	
		Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

03

04

3.19 No. of Ph.D. awarded by faculty from the Institution

03

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

13.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organised NSS camps in March and September 2014
- Blood donation camps and Awareness programmes on different issues with nearby community members with help of professionals/ experts during the camps

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15 acres	Eco-Park		
Class rooms	34			
Laboratories	10			
Seminar Halls	1 multipurpose Hall			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	2	6 lacs	UGC	6 lacs
Value of the equipment purchased during the year (Rs. in Lakhs)	2	15 lacs	UGC	20 lacs
Others				

4.2 Computerization of administration and library

The college administration is partially computerised. Administrative works – meeting records, notices etc. are maintained and recorded in the college computers. The college activities are recorded as well. Financial transactions (pay & allowances) are carried out electronically.

Linking of the college office with the Departments/Clubs/Cells is yet to be carried out through LAN.

College Elections, Admission and Examination works under Manipur University are almost computerised.

The college Library has been computerised and automated for the last five years.

4.3 Library services:

	Existing		Newly added (2013-14)		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14048	Rs.16.06 lacs	320	Rs. 230707/-	14478	Rs.18.37 lacs
Reference Books	5548	Rs.27 Lacs	81	Rs. 12150/-	5629	Rs. 27.12 lacs
e-Books						
Journals	7	Rs.4700/-			7	Rs. 4700/-
e-Journals						
Digital Database						
CD & Video						
Others (specify) News paper 1. National paper 2 2. Local paper 4 3. Employment News 2 ,	8	Rs. 24768/- per year	-	-	8	Rs. 24768/- per year

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	17	01	18					
Added								
Total	17	01	18					

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Most of the teachers of the college are computer literates and many of them own personal computers/laptops. All the Departments of the college have access to internet. Many teachers use internet to collect data and information for research purposes and class room teaching-learning.

Some members of the non – teaching staff use computer and internet for administrative purposes. Students avail the computer and e-mail facilities of the Departments of subjects they opt.

Some ten years back, Government sponsored the short term computer training for the college teachers. Now the trend is such that the teachers got themselves trained some how. And it is apparently the same with the students.

At present, no networking exists between institutes and Government nor the Manipur University has such links with the affiliated colleges. e – Governance is only in the infant stage in the state.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.25
ii) Campus Infrastructure and facilities	5.00 lacs
iii) Equipments	2.5 lacs
iv) Others	0.25
Total :	8 .00lacs

*. The amounts in 4.6 have been incurred /spent from the college non- Govt. account

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC is constantly in touch with the in-charges of Grievance Re-dressal Cell, NSS Cell, NCC, Anti – ragging Cell, Career Counselling and Guidance Cell as to know how best student support services could be provided.

The IQAC also indirectly helps the students to take part in the programme organised by the NSS Cell. Experience gained in such extension services are useful in improving the personality of the students and such programme also prepare them to become better humans to served the society.

The IQAC joining hands with teachers – in – charge of the Cells/Clubs to be on the look out for students in trouble or in need.

5.2 Efforts made by the institution for tracking the progression

The institute has been able to track the progress of about 10% of the passed out students. In occasions like the college foundation day, the past students are invited to the college but only a very few of them turn up.

The Alumni Association is actively working in a way to enhance the progress of the college working with co-operation with the members of the staff of the college. They, too, can not contact with all the past students of the college.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1790			

(b) No. of students outside the state

(c) No. of international students

Men 898 Women 449
(in 2013 -14)

Men 1107 Women 683
(in 2014-15)

Last Year 2013- 14						This Year 2014-15					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
120	80	760	387		1347	231	55	1141	362	1	1790

Demand ratio 1:1.2

Dropout about 10%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college has not been providing coaching facilities to the students who would opt to appear in competitive examinations. The state Government has recently shown indications of discouraging teachers who are /have been involved in such coaching

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The college has a Career Counselling Cell with a teacher – in –charge who makes herself informative about job avenues. She keeps informing the students when there are interesting advertisements. The college Career Counselling Cell subscribes Employment News for the convenience and benefit of the students.

Whenever consulted the teacher – in – charge of the Cell and also teachers of various Departments give guidance to the students as to choose right jobs or profession. The students are informed that they may consult the teacher – in – charge of Career Counselling Cell and some other teachers to help them decide their future.

The college has been providing on-line-job-application facilities to the students for the last 2 years from of last.

NSS Programme Officers and NCC ANO of the college, to some extent, have been providing counselling and career guidance to the students for the last many years that quite a member of students got job through the experience of NSS programmes while some have already become officers in the armed forces or para – military categories.

No. of students benefitted

5.7 Details of campus placement : N.A.

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level No. of students particip National level cultural events International level
State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

2013-2014	Number of students	Amount
Financial support from institution		
Financial support from government	(ST)746	Rs.51,27,960/-
Financial support from other sources	(MOBC) 63	Rs. 4,35,975/-
Number of students who received International/ National recognitions	Jindal foundation 2 (students)	2400/-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

- To develop the college into a model college in the state.
- To strive for an excellent seat of learning with opening of multidisciplinary in undergraduate level.
- To become an autonomous college in future.
- To bring forth a wholesome society in which the individual members are able to adjust and contribute.

Mission

- The college shall strive to upkeep its pace with the surging need of the changing global education.
- The college gives importance to develop both physical and human resources so as to create equilibrium between academic and co-curriculum activities
- The college endeavours for the enhancement of knowledge with inculcation of values and quality for the betterment of society.
- The college shall transact the curricula as put forward by the Manipur University.

6.2 Does the Institution has a management Information System

The college does not have a management Information system .

The College Planning & Development Committee and the IQAC co-ordinate with all Heads of Departments, teachers – in – charge of Cells/Clubs, Teachers and Members of the non-teaching staff for the smooth running of the institution.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum development is the prerogative of the Manipur University to which the college is affiliated. And the college is strictly to follow the regulations of the Manipur University that prescribes curricula and syllabi of courses run by the affiliated colleges of the state.

Some teachers belonging to various Departments of the college have been invited to take part in the process of curriculum construction, development & framing of the syllabi of the Manipur University from time to time.

6.3.2 Teaching and Learning

The IQAC focuses on the improvement of the continuous teaching –learning process in the college. Meetings are held from time to time with the Principal in the Chair to discuss as to how the teaching-learning in the college may be improved.

The teachers of the college try hard to make the classroom atmosphere democratic as far as possible for making the teaching-learning more students centred. The teachers encourage the students for active participation in the interactions during classes. Classroom seminars are organised by the teachers on different topics/issues so that students are offered chances to express and share opinions. With these experiences, the students develop skill of interactive learning and they learn effectively in this collaborative way.

Individual students are given tasks to find more study materials /information from library books, journals, magazine and also from internet surfing. This provides wider scope for futuristic learning

6.3.3 Examination and Evaluation

The college runs three years B.A./B.Sc. courses. Semester system is followed by the affiliated colleges as per Manipur University norms. The examinations are conducted by the Manipur University and Modern College is one of the University Centres that arrange/organise the examinations as per University rules & regulations.

The Departments of the college conduct internal examinations for the benefit of the students. But these college – examinations have no bearing on the final evaluation of the students by the Manipur University. And there is no internal assessment system in the graduate courses (general) run by the Manipur University.

After the University examinations are over, answer scripts are submitted to the University by the Centre-colleges for central evaluation. Senior teachers of the college are involved in the central evaluation of the University.

6.3.4 Research and Development

The Modern College being an undergraduate institute can not give top most priority to research activities. Teachers are engaged with the academic & co-curricular activities and extension services as well. As such, emphasising on research activities regularly by the teachers is difficult.

But there are some teachers engaged in research activities having undertaken minor/major project works. Some senior teachers are guiding research students while some other teachers are pursuing research works leading to Ph.D.

The college has a “Planning & Development Committee” that concerns the development of the institute. The Committee encourages young teachers to be involved in research activities and also organise seminars and symposia.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college library is computerised. There are 14478 Text Books and about 55629 Reference Books in the library. The college library subscribes Journals/Periodicals on various subjects for the convenience of the students. Local and National dailies are also subscribed.

Majority of the teachers use computers for academic and personal purposes. All Departments have internet facility. Teachers and students avail the said facility for gathering knowledge and information.

6.3.6 Human Resource Management

Beside taking normal classes, teachers make themselves available in their respective Departments/Common room in the college hours to be helping the students and to clarify their doubts.

The college Principal makes a strong point for all the teachers to be available in the college Campus/Departments in the working hours.

The librarian (in-charge), attendants etc. help the students in getting what they need in the library.

In practical classes students are provided help/assistance by the Lab. Assistance/Lab. Attendant besides the help they get from the teachers present in Labs.

The management of the Human Resources of the college (Teachers, Members of the staff etc.) is carried out by the Planning & Development Committee working hand in hand with the IQAC.

For an efficient Human – Resource –Management, the college already opened various Cells and Clubs.

The teacher – in – charge Cultural & Literary Committee and Member – Teachers look into the matter of the Cultural & Literary activities of the students who are grouped into 4 Houses. Houses – in – charge look into the affair of House administration that individual students take part in suitable items/events. Same goes for students who would participate in Sporting events under the guidance of Games & Sports Standing Committee.

Teacher – in – charge of NSS wing guide students during NSS Camps & extension services.

The management of co-curricular activities is such that the normal academic Routine of the students are not disturbed at all except on the days of college Literary Meet/Debating Competition/College Sports Meet.

6.3.7 Faculty and Staff recruitment

The recruitment of the member of the teaching and non-teaching staff (Faculty and Staff) is strictly carried out by the Government.

The college Principal may point out the requirement of teachers or new staff members to the Government, But he is not entitled to recruit employees.

6.3.8 Industry Interaction / Collaboration

The college has not been interacting or collaborating with industry

6.3.9 Admission of Students

Admission of students to the college is usually carried out on merit basis. For some subjects/courses admission is also done on first come first serve basis

6.4 Welfare schemes for

Teaching	NIL
Non teaching	NIL
Students	Scholarship, Awards

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The Modern College, Imphal is affiliated to Manipur University. The college can not undertake any examination reform measures.

The Manipur University recently adopted semester system of examination. And Modern College has had to follow the change adopted by the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The Manipur University has not made efforts to promote autonomy in its affiliated colleges.

6.11 Activities and support from the Alumni Association

The college Alumni Association has been co-ordinating with the college system for the improvement of academic atmosphere in the college and also for the students' welfare.

The Alumni Association has taken up steps to create a green college campus with an eco- friendly environment.

6.12 Activities and support from the Parent – Teacher Association

The activities of the parent – teacher association is yet to gear up.

6.13 Development programmes for support staff

The college has no programme for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

The Environmental Club of Modern College is creating an eco-friendly environment in the campus. The Club is concerned in creating an environmentally friendly and waste free green zone inside the Modern College campus.

The college has been observing UN World Environment Days on 5th June of every year under the aegis of forest Department, Government Manipur. There has been plantation of trees in the college campus by the teachers & students and also by the members of college Alumni Association.

The process of construction of college Eco – Park/Eco – Garden is in progress with partial financial assistance from the Department of Environment, Government of Manipur.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

As measures to wake up the hidden qualities in students, certain innovative programmes have been taken up. The college believes in producing graduates with basic humane virtues and not merely to produce young people with good University degrees. With good University degrees, young people may become successful in the profession they lead/choose gathering wealth and enjoying fame. Such group of young people contribute almost nothing to society. But young people with right emotion, mentality and humane virtues are asset to our society.

Besides, regular classroom activities, the college feels it is important for the students to have a closeness and better understanding of the society by being exposed to it through college extension programmes

The college organises NSS camps, Blood donation and other community service programmes during NSS camps. In these programmes students avail the opportunities of meeting and interacting with local people and get to know their problems. With the help of Recourse persons and teachers guiding them experiencing with people in the lower strata of the society, the students also avail the chance of becoming better human beings.

Measures are also taken up for students who show interest in cultural and literary programmes. The result is so astounding that the Modern College Students got positions in Inter – College Competitions organised by the Manipur University.

As happened in the past, some of the students already have shown signs to take up careers in theatre, dance etc.

With having taken up the programmes of organising the co-curricular activities besides the normal academic activities, many students have shown signs of having recognised their own talents.

Some years back, the attendance of students in the college was poor. Now with the innovative measures taken up by the college, the attendance of the students in the college is very much on rise.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

As mentioned above elsewhere, the regular academic programmes are not enough to produce young people with humane qualities. Besides academic exposure, the students must be provided with social experiences that would make them individuals capable of adjusting and contributing to the society.

With this vision, the college plans academic programmes side by side with co-curricular and extension service programmes

The college chalks out programmes tentatively as follows:

1. Annual fresher's meet (November/February).
2. Students' Union Election (October/November)
3. NCC programmes (selected week days) and NCC camps (decided by Unit Bn. & Gp HQ)
4. NSS camps (Sept. & Feb./March)
5. Blood Donation camps (twice a year) or during NSS camps.
6. College debating competition (Nov.)
7. Annual college Literary & Cultural Meet (Nov.)
8. Annual Sports Meet (Feb./March)

7.3 Give two Best Practices of the institution (as per format in the NAAC self – study manuals)

First best practice

(Annexure i)

1. Title of the practice – **“MOULDING BETTER CITIZENS”**

2. **Goal :**

The college has been promoting higher Education in Science, Humanities and Social Sciences for more than fifty years in Imphal East District. As of now, merely promoting Higher Education is not enough. The need of the hour is to provide a stepping stone for individuals who would adjust and contribute to the society.

Now the number of individuals with University diploma/degree is on the rise. These so called educated young people may have become successful being employed or able to pave themselves a path leading to wealth. And they may earn respectful reputation in the profession they choose, but majority of them turns out to be lacking good humane quality.

And this is a sad trend which the society needs individuals who can contribute to bring about social upliftment. The college aims to mould individuals who would cater to the needs of the society.

3. **The context :**

Believing in the flexibility of the curriculum, the teachers of the college decide to transact the curricular and co-curricular activities with a humane touch so that the college keeps moulding individuals with human qualities and not merely with University degrees.

Translating the above into reality is indeed very difficult. The volume of contents in the syllabus are huge and the available time is inadequate taking into account of the innumerable strikes, bandhs and blockades in Manipur. The only means left is the optimum utilisation of the available time. But time allotment is not the main issue. The more challenging issues are to plan and implement the same for the achievement of what has been stated in “Goal”. The challenging issue for the teachers is not merely to carry out the classroom teaching –learning but to carry out the same giving relevance to real life happenings and future.

4. **The Practice:**

In the beginning of the session, after having carried out the distribution of workloads to the individual teachers, the teachers of all Departments would discuss the methods of classroom transaction for different units. It is understood that every teacher has to encourage the active participation of the students in the classroom maintaining a democratic atmosphere. In general, the teacher initiates classroom activities of each class keeping in mind the previous experience of the students after giving a proper introduction. Then with mind arousing questions, the teacher proceeds on teaching-learning, encouraging the students to ask questions. The teacher provides situations for student – student and student – teacher interactions. When one unit is completed, the teacher tactfully relates what the students have learn in the class with day to day life and also discusses the impact to society. The teacher then asks the student to surf the internet to collect more information/knowledge. When enough time is at hand, the teacher initiates for a classroom seminar/discussion to widen the scope of learning through sharing and transfer of learning. This step in the teaching – learning is taken up with the conviction of bringing out the latent qualities in the students and also to make them sense the applicability of the lesson (s). This also makes the students realise what the society needs and also their role.

While carrying out the day to day teaching-learning, the teachers themselves indulge in Research Works to be more proficient in the profession of teaching.

Having understood the utmost requirement for the students’ involvement in social – related issues just to be complete human beings, the college organises co-curricular activities pertaining to the safety of environment. In this context, it is worth while to mention that the college intends to

create a green zone within the campus which is located in a semi-urban area where construction of concrete buildings is very much on the rise. The buildings of the college are in the midst of green pastures surrounded by polluted water bodies. Steps have been taken up to maintain the green lawns that serve as play fields for the students and local youth as well. There are few ponds in the campus for water storage and conservation.

During NSS camps, under the guidance of teachers, the students clean up the ponds, water bodies, lawns and the surroundings of the college. And they also plant trees in and around the campus.

Also during the said camps, the students venture to different communities to take up community cleaning programmes etc. These programmes provide opportunities to the students for interaction with people from different cultural/religions backgrounds and these also provide the young students with a better insight of the social problems. Through these curricular and co-curricular adventures spanning over a period of three years, the students are about prepared to contribute to the society while conveniently adjusting to it.

5. Evidence of Success

Successfully moulding students from different backgrounds to become individuals with complete human qualities besides becoming graduates in a span of three years is indeed a Himalyan task. And finding the evidence of transformation of individuals is all the more difficult.

The college does not have a mechanism to detect the change taking place in the personality/mentality of the individual students. But the teachers decide the observation of the students from a closer perspective is the only means to note the transformation, if any, within them.

Since the taking up of the mission seriously, the teachers observe the atmosphere, group dynamics and outward manifestation of the nature/character of the individual students while organising NSS camps, Blood Donation and Community Service Programmes.

Of course, participation of the students in the said programmes a few years back was still there. But now, it is a joy to watch our students seriously involved in the humanitarian causes. Earlier fewer students turned up for donating blood in the Blood Donation Camps. But encouragingly more number of students volunteered for the same in the recent Blood Donation Camps. And also that, now many students, both Boys and Girls, volunteer to take part in social related programmes. And it is satisfying to observe that more and more students apply for joining NCC. Many of them are trying for Defence Services to serve the people and the Nation as well.

The observable manifestations in the general character of the students apparently indicate the partial success of the college in moulding individuals capable of catering to the needs of the society

6. Problems Encountered and Resources Required :

The college which is a co-educational institute is situated in a semi-urban area surrounded by people with different cultural and religions backgrounds. As would have been expected, students from all religions backgrounds are admitted to the college every year. And it is not at all easy to organise activities in the college as the students have different beliefs as influenced by divergent cultural and religious backgrounds. While the ground reality of insufficient time available for the organisation of curricular and co-curricular activities looms high, the unsettling atmosphere of the state which is further tarnished by violence, road blocked and bandhs provides demoralising hindrances to the chalked – out programmes of the college. But it takes the undeterred efforts and spirit of the college system trying to materialise the laid out objectives.

Being a Government institute, the college is funded by the state Government for smooth functioning and also for carrying out the curricular and co-curricular programmes. But the fund earmarked for the said activities is meagre. The teachers feel that the scope of the programmes moulding up young students for an effective role in the society could be enhanced with more funding.

Second Best Practice

(Annexure II)

1. Title of the practice : **“ECO- DEVELOPMENT PROGRAMME”**

2. Goal :

The Environmental Club of Modern College, Imphal was set up in April 2012 with a desire to create a sound environment inside the college campus. The Club focuses on achieving the following goals :

- i) To give awareness of environmental issues to the staff and students of the college and also to the people residing around the campus.
- ii) To establish a Green Zone in the Modern College campus and in the surrounding areas.
- iii) To conduct seminars, lecture programmes, group discussion etc. on environmental related issues.
- iv) To plant trees and rare & medicinal plants inside the college campus.
- v) To make the college campus a solid – waste free zone.
- vi) To harvest rain water

3. Context :

The forests of Manipur have reached a critical stage of ecological degradation due to the increase in anthropogenic activities. And the Modern College, Porompat, Imphal East, one of the oldest colleges of Manipur, is concerned about the ever increasing urbanisation in the adjoining areas and also about deforestation taking place in the forested area of Manipur.

4. The Practice :

The environmental Club of Modern College is creating an eco-friendly environment in the campus. Members of the Club (staff & students) meet once a month to discuss environmental problems at the local and global level. The practice of the Club concerns the creation of an environmentally friendly and waste – free green zone inside the Modern College Campus.

In meetings organised by the Club, Teachers/Experts address the people present about the importance of maintaining a clean environment. The Club with the realisation of the importance of preserving water, started harvesting rainwater and storing the same in the college ponds. The college keepers and chowkidars are presently growing seasonal vegetables and crops in different plots. They also rear fish in the college ponds.

An eco-park is being developed in front of the administrative block with the partial financial assistance of the Department of Environment, Government of Manipur. The college environmental Club is also working out a plan to make the campus a plastic free zone.

5. Evidence of Success :

With the establishment of the Environmental Club in the college, the teaching and non-teaching staff and students, in particular, are very much involved in attempting to make the campus a green zone. The students have started understanding the importance of maintaining our surroundings clean. The NSS & NCC Volunteers of the college are working for the cause through different programmes .

7.4 Contribution to environmental awareness / protection

NSS programmes are mostly concerned with Environmental Awareness activities. Frequently the staff and students indulge themselves in campus cleaning programmes.

The college in collaboration with the Deptt. Of Environment, Government of Manipur observes World Environment Day on 5th June every year. Trees have been planted in and around the campus. An eco – park is under development in the campus

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOC Analysis of the college:

Strength:

The college is situated in a vast expanse of green land located in a semi-urban area of Imphal East District Headquarters. The campus is surrounded by residential areas of communities belonging to different religious backgrounds and some Government offices/centres. As expected, students from different cultural and religious backgrounds are admitted in the college every year.

This premier college has been promoting higher education and catering to the needs of the youth in Imphal East for the last fifty years. The lively activities of the college in which students from different backgrounds take part actively reflects the willingness of the young people to lead a co-existing peaceful life. This is the intrinsic strength of the college paving a path to National integration.

Every year more than 20% of the students graduated from the college undergo higher study either in the state itself or in other states. Though the college, at present, has no mechanism to track the whereabouts of the past students, it is worthy to mention how some of them progressed successfully in life. Particulars of some past students whose whereabouts we can collect are given below :

- i) Ch. Birendra Singh, IAS (Retd.)
- ii) E. Yaiskul Singh, IAS
- iii) Dr. W. Jatishwor Singh, Prof. & Head of Radiology Deptt., RIMS, Imphal
- iv) Dr. Th. Sudhiranjan Singh, Assoc. Prof. ENT Deptt. RIMS, Imphal
- v) M. Luwangba Singh, Lieutenant, Indian Army
- vi) Prof. Ng. Nimai Singh, Physics Deptt. Manipur University
- vii) Dr. Thoudam Prabha Devi, Vice- Chacellor, Christ Jyoti Women's University, Rajasthan.
- viii) Dr. Raghumani Singh, Scientist, BARC
- ix) Dr. L. Ronal Singh, Deptt. Of Dentistry, JNIMS, Imphal
- x) Dr. Md. Akbar, Medical Officer, Tihar Central Jail, New Delhi.
- xi) Dr. Gagan Singh, Scientist, Indian Institute of Science, Bangalore
- xii) N. Bihari Singh, Hon'ble Ex-Minister, Manipur Legislative Assembly.
- xiii) Md. Islamuddin, LDC, Directorate of Horticulture & Soil Conservation, Mamipur

The college has been producing hundreds of graduates in Science, Humanities and Social Sciences every year and these have been either employed or self employed elsewhere. With a determination, the college is looking forward to mould individuals who would cater to the needs of the society.

The teachers of the institute are well qualified and experienced. Many of them are with M.Phil/Ph.D degree. Quite a number of the teachers are undergoing minor/major research

projects. A few of the teachers are guiding research scholars working for M. Phil/Ph.D. and some of them are presently undergoing research works leading to Ph.D. The academic thrive of the teachers is mainly to strengthen their teaching ability with the sole motive of improving the academics atmosphere of the college.

WEAKNESS:

The performance of the students, in general, is not as good as it was some five years back. This has been influenced by the chaotic social conditions and also by the mass migration of the students to other states that have a wider range of studies providing better job avenues.

The college could have attracted more number of students if it had provided more attractive courses despite the unsettling atmosphere in the state. The college could also have a better academic atmosphere if the services of the part-time lecturers were regularised.

The laboratories of the science departments need to be upgraded with better facilities and wider space. The college is in need of residential quarters for the teachers and more hostel accommodation for both boys and girls particularly from the far flung areas.

OPPORTUNITY :

With an area of 15 acres, the college can expand incredibly. With proper funding from the Government or funding agencies, the college can have buildings to house Banks, Post office, Shopping Malls, etc. so as to generate income for the college to be one of the best in the entire North East of India. Some of the Departments have adequate number of qualified teachers. With proper funding and expansion, these Departments could be upgraded to open PG courses.

Education is continuous process and for its growth, advance and proper planning must come in the fore. With the available space in an area where urbanisation has just started, the expansion and growth of the college can be materialised in a short span of time if a proper scientific plan is prosecuted. This very idea has been recommended by National Knowledge Commission 2006.

CHALLENGES :

The lack of proper Educational Plan in Manipur brings about stagnancy and the courses offered by different colleges in the state have become outdated. This situation impaired with the chaotic environment of the society prompts the parents to send their wards to greener pastures elsewhere outside the state.

The college offers courses permitted only by the Manipur University and the state Government is not yet taking up decision of opening attractive courses in the colleges of Manipur. This is high time for the decision makers to take up befitting measures for bringing about a bold change in the educational scenario of the state.

This state of affairs is very challenging to the college that has been imparting higher education to the youth from different sections of the society for so long. Now the college has to find ways and means to be on the right track providing attractive courses to the students who would take part in race of progress.

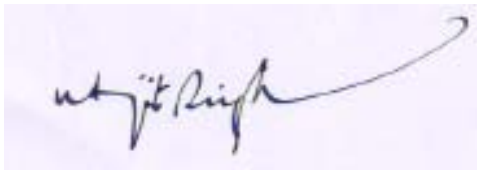
And it is up to the college system to use its assets for the generation of enough income for the horizontal and vertical expansions That the college should be strong enough to support itself for opening new and attractive courses as desired by the new generation apart from the old traditional courses. This is easier to say but it takes the firm stand and strong will of the college system. The challenging task before us is to make Modern College an autonomous college.

8. Plans of institution for next year (2015- 2016)

The following are the plans the college intends to start executing in the next year :

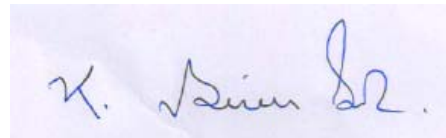
- i) To complete the execution of the work of development of the Eco-park in front of the college Administrative Block
- ii) To start construction of RCC walls around the perimeter of the college campus with an area of 15 acres with funding from the RURA as and when the same is sanctioned.
- iii) To start construction of some new classrooms and science laboratories with funding from the RUSA as and when the same is sanctioned.
- iv) To start construction of a lecturer – hall with gallery seating arrangements with funding from the RUSA as and when the same is sanctioned.
- v) To invite personnel from outside firms/company to give counselling to the students for different jobs

Name Dr. Kh. Ajit Singh, Assoc. Prof.



Signature of the Coordinator, IQAC

Name Dr. K. Biren Singh, Prncipal



Signature of the Chairperson, IQAC

(Annexure iii)

List of the members of IQAC, Modern College, Imphal (2014-2015).

i) Dr. K. Biren Singh, (Principal)	-	Ex-officio chairman
ii) Dr. Kh. Ajit Singh	-	Co-ordinator
iii) Ch. Rita Devi	-	Member
iv) L. K. Thanmi	-	Member
v) N. Bhubon Singh, (N.S.S. Programme Officer)	-	Member
vi) Dr. Kh. Biren Singh	-	Member
vii) Ph. Bardasundari Devi	-	Member
viii) Ksh. Thoibi Devi	-	Member
ix) Dr. Th. Rajen Singh	-	Member
x) M. Koireng Meitei	-	Member
xi) Dr. W. Shantikumar Singh	-	Member
xii) Dr. R. Horam, (Co-ordinator, Human Rights Edn. Cell)	-	Member
xiii) Dr. M. Imocha Singh, (Secy. MCTA)	-	Member
xiv) Dr. Sh. Ranjit Singh, (Games-in-charge)	-	Member
xv) S. Shanti Devi, (Head Clerk)	-	Member
xvi) N. Selung Singh, Head Assistant, (State Quality Assurance Cell, Govt. Of Manipur)	-	Member (Nominated)
xvii) W. Kesho Singh, (Retd. Chief Engineer, P.W.D.)	-	Member (Nominated)
xviii) R.K. Itocha Singh. (Member Alumni Assn.)	-	Member (Nominated)
xix) Dr. P. Rajmani Singh, (Local Academician)	-	Member (Nominated)
xx) General Secy., Modern College Students' Union	-	Member
xxi) Finance Secy., Modern College Students' Union	-	Member

(Annexure iv)



**NAAC Peer Team handing over the Re-accreditation Report
(Oct. 2013) to the Principal & Co-ordinator IQAC, Modern College, Imphal**

(Annexure v)



**Prof. N. Chaturvedi, Department of Pol. Science, Punjab University,
Chandigarh with the members of the staff (August 2014) after his talk
on Geo-politics of Climate change and South Asia**

Academic Calendar (2013 – 2014)
Modern college, Imphal

1. Admission for new session – June
2. Unit tests (sem. i, iii & v) – Sept. /Oct.
3. Univ. Semester exams. (i, iii, & v) – Dec./Jan.
4. Unit tests (sem. ii, iv & vi) – March/April
5. Univ. Semester exams. (ii, iv & vi) - May/June
6. Annual fresher's meet (November/February).
7. Students' Union Election (October/November)
8. NCC programmes (selected week days) and NCC camps (decided by Unit Bn. & Gp HQ)
9. NSS camps (Sept. & Feb./March)
10. Blood Donation camps (twice a year) or during NSS camps.
11. College debating competition (Nov.)
12. Annual college Literary & Cultural Meet (Nov.)
13. Annual Sports Meet (Feb./March)

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
